

**Shenton College Board**

<b>MINUTES</b>	Shenton Board
<b>DATE</b>	<b>MONDAY 8 MAY 2023</b>
<b>TIME</b>	4.30PM - 6.00PM
<b>LOCATION</b>	Shenton College Boardroom
<b>Chairperson</b>	Jenny Hart
<b>Apologies</b>	Pujan Bajaria, Lucas Tomkins, Tanya Fitzgerald, Chris Hill
<b>Present</b>	Jen Hart, Adam Pengelly, Hannah Nguyen, Scott Bird, Tanya Elson, Nicole Martin, Chantal Simpson, Justine Oxley, Chloe Britton, Lesley McDuff, Susan McIntosh

**2023 Board Meeting dates**

<i>Term 1</i>	<i>Week 3</i>	<i>Monday 13 February</i>
<i>Term 1</i>	<i>Week 8</i>	<i>Monday 20 March</i>
<i>Term 2</i>	<i>Week 3</i>	<i>Monday 8 May</i>
<i>Term 2</i>	<i>Week 8</i>	<i>Monday 12 June</i>
<i>Term 3</i>	<i>Week 3</i>	<i>Monday 31 July</i>
<i>Term 3</i>	<i>Week 8</i>	<i>Monday 4 September</i>
<i>Term 4</i>	<i>Week 3</i>	<i>Monday 23 October</i>
<i>Term 4</i>	<i>Week 9</i>	<i>Monday 4 December</i>

	<b>Led by :</b>	<b>Supporting Documents</b>
<b>1.0 Minutes</b>		
<b>1.0 Minutes of previous meeting:</b> - minutes of previous meeting held on Monday 20 March 2023 accepted  <b>Moved : Adam Pengelly</b> <b>Seconded : Chantal Simpson</b> <b>Signed : Jen Hart</b>	Jen Hart	<<Shenton College Board Minutes 20 March 2023.docx>>
<b>Finance</b>		
<ul style="list-style-type: none"> <li>• <b>Finance report - tabled</b></li> <li>• Variance in salaries.</li> <li>• Anticipated student numbers at the beginning of the year was 2900 and this is what we based recruitment on.</li> <li>• Actual student figures at census was 2720.</li> <li>• This has resulted in Shenton being down approx. \$900,000 for salaries.</li> </ul>	Susan McIntosh	<<April 2023 Financial Summary.pdf>>

<ul style="list-style-type: none"> <li>• \$500k has been moved from our workforce planning already to offset, the remainder will come out of our reserves fund.</li> <li>• Voluntary collection rate is sitting around 60% to date. This is as per normal at this time of year.</li> <li>• Expenditure could be higher. Currently sitting at 26%.</li> </ul>		
<b>2.0 Announcements</b>		
<ul style="list-style-type: none"> <li>• Opening reflection by Hannah and Lucas will be carried forwarded to our next meeting on 12 June 2023</li> </ul>		
<b>3.0 Strategic</b>		
<ul style="list-style-type: none"> <li>• <b>Questions arising from written reports from Executive, P&amp;C, Students -</b> <i>Discussed and tabled</i></li> </ul> <p><b>Principal report</b></p> <p>Mike Morgan secondment - see attachment</p> <p><u>Modular Build update (standing item)</u></p> <ul style="list-style-type: none"> <li>• Completion date has slipped to beginning of March 2024 instead of original date of first day of the 2024 school year.</li> <li>• Shenton have requested 3 additional transportable buildings from the Department to combat this delay in available classrooms.</li> </ul> <p><u>Secondary school metrics</u></p> <ul style="list-style-type: none"> <li>• Documentation supplied to the Board for discussion.</li> <li>• This will provide a new way to measure schools</li> <li>• The cohort currently in Year 10 will be the first year who will be measured on this.</li> </ul> <p><u>WAC</u></p> <ul style="list-style-type: none"> <li>• Workload Advisory Committee has been created for 2023.</li> <li>• Purpose of the group - to provide a forum to discuss, and where possible resolve, workload-related issues.</li> </ul>	Chris Hill	<<Letter to Michael Morgen - Pat~cess Review Advisory Committee.pdf>>

4.0 Compliance		
<ul style="list-style-type: none"> <li>• <b>Annual Report</b></li> <li>• The look of the annual report has changed to align with the Department template</li> <li>• Annual report data discussed.</li> </ul> <p>Feedback any comments/corrections to Adam Pengelly</p> <ul style="list-style-type: none"> <li>• <b>2023 Funding Agreement for schools</b></li> </ul> <p>To be noted.</p> <p>Noted and signed by Board Chair - <i>complete</i></p>	Adam Pengelly Chloe Britton	<<Funding Agreement 2023.pdf>>
5.0 Board Renewal		

#### 7.0 Business Arising

Raised by	Time	Agenda item	Led by:	Supporting documents