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**MINUTES Thursday 26 October 2023**  
**6:00pm Boardroom in main Administration Building**

**Attendees:** Chris Hill, Lesley McDuff, Tom Simpson, Sam Capewell, Liz Moore, Jennifer Vo, Ann Choong, Jenny Hart, Deb Pack, Claire Haselhurst, Janine Roets, Marcus Wearing-Smith, Kirstie Smyth.  
**Apologies:** Justine Oxley

## 1. Meeting Open

- 1.1 Acknowledgement of Country - *“Kaya. Nidja Whadjuk Noongar boodja. Hello. The place that we meet is Whadjuk Noongar land.” Jennifer Vo stated acknowledgement to country.*
- 1.2 Agenda item review and conflict of interest check - None raised.

## 2. PREVIOUS MINUTES (see attachment)

No actions from the last meeting. Sam Capewell moved the minutes and Ann Choong seconded. Minutes accepted.

## 3. CORRESPONDENCE

### 3.1. In

- 3.1.1. **Shenton College Certificate of Membership 2023 to 2024** (see attachment) – noted.

### 3.2. Outsd

## 4. Principal’s Report (Chris Hill)

- 4.1. **Solar feasibility study** -Chris advised study provided for review. Noted the 3 varied costings and that the annual expected savings, but also noted that the study was a few years old.

**The Walking Together committee** resulted in an orchestral composition “Yokolarang” with the assistance of Noel Nannup. He advised that this project had helped celebrate the indigenous culture within the college.

**New student council has been constituted and new captains chosen** - Ruhi Ramaprasad Lawson Kirby. A panel of old School Captains came for an interview with students which was well received.

**Student trips/tours** – the College is looking at the possibility of recommencing some student trips – Japanese exchange, Geography NY, Ancient History, Yr 9 Canberra trip. He noted that the cost of TOIL and relief is a limiting factor in what can be offered.

**Stella Berry Scholarship** – college received 31 nominations and after shortlisting and interviews Beth Vere was awarded the scholarship. She departs 1/12/23 and returns 13/1/24. The cost of the trip was higher than expected due to purchasing flights close to departure dates.

**Year 12 celebration** – in 2022 college was able to offer 4 seats per student to family, in 2023 they are only able to offer 3 seats per family due to increased student numbers. Also noted that they need a new venue for 2024 as the Concert Hall will be undergoing renovations. Also

discussion led to advice from parents that general admission tickets were better than numbered ticket sales for efficiency in seating and flexibility in second round ticket availability.

**Canteen** – shortly the successful contractor for the canteen will be announced.

**New Build** – Fences are up and it is expected that the new modules will be delivered approx. 16/2/24 and take several weeks to instal. It is planned for the new modular build to be available by the end of the first term 2024. 3 new demountables will be provided for first Terms 1 & 2, 2024 to accommodate increase in students.

**4.2.1 P&C President's Report (Tom Simpson)** – Tom advised he attended the Tree Planting day, Yokolarang music event both of which went very well, and that he was pleased with the progress of the SB scholarship. President has been requested to complete a letter from P&C for \$500 early bird fee payment letter.

## 5 School Board Report (Jenny Hart) *(see attachment)*

**Letter from Minister for Education** – response was received regarding the board's concern around the increasing student numbers. The response from the minister reiterated the amount that had been invested in capital improvements since 2011 and that the new build would provide an increase in student numbers to 3280. The board's concerns regarding student and staff wellbeing were not addressed in the response. Bob Hawke has had its numbers capped which is of further concern. Board will likely not respond to the Minister's letter until early 2024.

**Western Suburbs Planning Proposal** – is expected to be released in a few weeks, however board attendance at a recent event that the minister was present at did not confirm the upcoming release of this proposal.

**New college captains** welcomed to the board.

**2024 fees and charges reviewed** – statutory obligation to review fees and charges – college and board are pleased to have been able to keep majority of fees the same or lower than 2023.

**Other items discussed by council** - SB Scholarship – results confirmed; Modular Build – update provided.

**New board members required** - 2 new Community members and new P&C rep required for board in 2024.

## 6 Treasurer's Report (Sam Capewell)

**6.2 Treasurer's report** *(see attachment)*

**6.3 Transaction Summary** *(see attachment)*

**6.4 Funding requests** – new funding request for the SB scholarship for \$7,325.63 voted and approved by the majority. Cheque #496

Actions required: SC to follow up bank for interest bearing options for deposit funds.



- 7 Friends of Music Report (Jenny Hart)** – advised they hope to have the Wind Band selected to perform at the OPUS concert at the Concert Hall (not confirmed).  
Music students may get to perform Yokolarang at the Remembrance Day this year.  
FOMS will require new committee members in 2024.

## **8 General Business**

### **8.2 Net zero proposal (Marcus Wearing-Smith)**

Marcus started by advising that whilst solar is important, the college should review all electrical items to see what is using more than necessary power. Preparing a replacement plan for old devices may make significant reductions in power usage. Referred us to the usage chart in the feasibility study which showed a base line of 100KW usage 24/7.

Suggested that if a study of power usage could be built into classes it could harness the passion of the students to make change.

Chris advised agreed to allowing Marcus's engineer to come and share some ideas for projects with the sustainability club/committee either later Term 4 or early in 2024.

- 9 Next Meeting Date (7 December) time to be confirmed to fit prior to music concert & Meeting Close**