
MINUTES Thursday 15 February 2024
6:00pm Boardroom in main Administration Building

Attendees: Mike Morgan, Lesley McDuff, Tom Simpson, Jennifer Vo, Samantha Capewell, Danielle Higgs, Yolande Cugley, Deborah Pack, Janine Roets, Kirstie Smyth, Juliette Stevens

Apologies: Jenny Hart

1. Meeting Open

1.1 Acknowledgement of Country - *“Kaya. Nidja Whadjuk Noongar boodja. Hello. The place that we meet is Whadjuk Noongar land.”*

1.2 Agenda item review and conflict of interest check – none identified.

2. PREVIOUS MINUTES (see attachment)

No actions from the last meeting. Jennifer moved the minutes, Tom seconded. Minutes approved.

3. CORRESPONDENCE

3.1. In – Letter received by Shenton Rowing requesting funding support. The letter will be circulated and considered at the March AGM.

3.2. Out

4. Principal’s Report (Mike Morgan)

4.1. Focus 2024 - Student Awards, Leadership roles, New Staff, School Culture survey (see attachment)

4.2. Challenges – staffing, workload, Union directives

4.3. Year 9 Program

Mike has returned from his special project with the Department of Education last year. Mike stated he had presented to all year groups about the Shenton difference and culture. Mike reinforced the future success is based on connectiveness and trust. Mike stated the College is experiencing challenges in terms of funding, teacher workload, staffing issues and union directives. Mike stated this is the first year Shenton’s Year 7 cohort was lower than expected (the student cohort is estimated to be 2,883). This will have financial implications. Mike stated the modular build is now estimated to be finished by the end of Term 2.

Mike covered the other topics:

- 2023 – 99% WACE Achievement; Median 90%; and it was the top performing school for 15 courses.
- Of the 2023 cohort Mike mentioned the special achievements of certain students that have made a difference beyond excellent academic marks.

- There have been 11 changes in leadership roles and 47 changes in teachers.
- Mike recommended to have special guests from the staff at future P&C meetings to present on the big pillars, starting at the AGM. Mike suggested that an earlier start time (eg, 5:30pm) for P&C meetings will help support this.
- Last year a school culture survey was run with input from students and staff, results will be discussed in more detail at the AGM.

5. P&C President's Report (Tom Simpson)

Tom thanked Chris Hill for his efforts last week as acting Principal and welcomed Mike back.

6. School Board Report

Provided by Tom. Included update from School Captains and update on modular build.

7. Treasurer's Report (Sam Capewell)

7.1. Treasurer's report (*see attachment*)

Sam stated that \$283,800 was received in 2023, this was just under 70%. \$252,426 was spent. There is \$83,000 in the bank account. The Stella Berry donations totalled to \$14,878, with \$7,325 spent in 2023. There will need to be another drive to ensure funding for this scholarship. It is estimated there should be \$300,000 of P&C voluntary contributions available for the College in 2024.

Tom asked Mike to provide the areas of funding need from the P&C at the AGM, with consideration of the cultural survey.

ACTION: Mike to provide an overview of funding needs from the Shenton College at the AGM.

Jenny also suggested directing some funding towards an event (lunch or morning tea) in Term 2 to show how much the parent's value the teaching staff.

ACTION: Danielle to draft a letter from the P&C thanking the teaching staff for their efforts.

7.2. Funding requests – Early Bird P&C Funding \$500 was approved; Cheque #497.

8. Friends of Music Report (Jenny Hart) – no report

9. General Business

9.1. P&C timing – agreed to move to 5:30pm.

9.2. Employment/Study Opportunities for Students from Maxima – Mike said no action required from P&C on this.



9.3. AGM – Treasurer and Secretary roles – Danielle stated that Sam and herself will not be renominating this year.

10. 2024 P&C Meeting Dates

Term 1 - Thursday 21 March AGM in the Hub

Term 2 - Thursday 2 May

Term 3 - Thursday 1 August

Term 4 - Thursday 24 October, Thursday 5 December

Main Administration Boardroom for other meetings other than the AGM – 5:30pm to 7.00pm

11. Meeting Close - 7:45pm

12. Actions

1. Mike to provide an overview of funding needs from the Shenton College at the AGM.
2. Danielle to draft a letter from the P&C thanking the teaching staff for their efforts.