
AGENDA Thursday 11 May 2023
6:00pm Boardroom in main Administration Building

Attendees: Thomas Simpson, Chris Hill, Samantha Capewell, Danielle Higgs, Lesley McDuff, Michael Roukounakis, Iliana Magiati, Liz Moore, Vera, Jennifer Vo Claire Shoebridge, Kirstie Smyth, Deb Pack, Claire Haselhurst, Eman Hafez

Apologies: Justine Oxley, Stacey Hutt

1. Meeting Open

- 1.1 Acknowledgement of Country - *“Kaya. Nidja Whadjuk Noongar boodja. Hello. The place that we meet is Whadjuk Noongar land.”* – Tom stated the Acknowledgement of Country.
- 1.2 Agenda item review and conflict of interest check – none registered.

2. PREVIOUS MINUTES (see attachment)

There were no actions from the last meeting. Jennifer moved the minutes, Samantha seconded. Minutes accepted.

3. CORRESPONDENCE

- 3.1. In - none
- 3.2. Out - none

4. Principal’s Report (Chris Hill)

4.1. Letter from Minister for Education (see attachment)

Chris stated that Mike provided a letter that explained his role with the Department of Education. He is working within the Executive team supporting pathways after school into University, TAFE and industry.

Chris provided an update from the last Board meeting. This included discussion on the strategy to lower the College’s student size. The Western Suburbs Public Education Strategy is trying to create certainty on the size of school populations in the Western Suburbs. Chris has been attending workshops with the Department of Education and fellow school principals. This work will continue and is providing input into the strategy. Chris noted the challenges associated with large institutions such as maintaining culture and safety of students. But he also noted there were benefits of the current size of Shenton College in terms of funding for student support team and the ability to offer broad course offerings. The College is also looking at timetable changes and activating space in the Middle School to promote physical activity in the lower school cohort. Chris stated there were

complexity in the modelling of student numbers due to additional enrolments during the year following the State resourcing boom and also changes in housing density in the catchment area. The modular build will assist managing increasing numbers for the next few years but has been delayed and is now due to be complete 1st March 2024. In response to this Chris has requested 3 demountables be ready for 2024. The College is also committing \$1.5million towards a shade structure over two basketball courts. The building fund (\$500k) could be used for this purpose. The Department has also indicated they may contribute.

Chris reported the College is about to purchase a significant number of trees to follow through with student leadership on the issue of increasing canopy and there will also be native shrubs planted around the College's grounds.

The College is investigating facilitating recommencing students attending World Challenge, which is an overseas opportunity. The last one was 2019. The College is also testing recommencing academic and language trips next year (eg, Japanese exchange).

Chris stated the next Shenton Highlights will announce the Stella Berry scholarship. This is target at a Year 10 student that wants an immersion experience over the summer holidays.

Chat GPT is beginning to present some challenges in relation to assessments. It has been blocked on the College IT system. The College is trying to develop a response. It was suggested by the P&C to support students on how to use it responsibly.

Chris noted there remained a workload challenge for teachers in terms of parent email correspondence. The College is going to develop some protocols around timeliness of communication.

5. P&C President's Report (Tom Simpson) – no report.

6. School Board Report (Justine Oxley) – the following was tabled by Justine prior to the meeting:

Adam Pengelly provided the Principal's Report in Chris Hill's absence.

Only 2 updates:

- 1. Modular build update: The College was initially advised the building would be completed by the start of 2024 but was later advised March 2024 was more likely. Chris suspects this will most likely slip further. Because of the anticipated delay, 3 transportable have been requested in for the interim period until the build is complete.*

2. *The Board reviewed the draft Annual Report. This year the Report will be based on a new streamlined template as provided by the DoE (Dept of Education).*

Nicole Martin gave a presentation on the DoE's new senior secondary metrics which is a new way school performance will be measured. The current year 10 cohort will be the first one to be measured using the new method.

It will focus on:

- a) Retention*
- b) Completion*
- c) Progress and achievement.*

More information will be made available on this in due course

7. Treasurer's Report (Sam Capewell)

7.1. Treasurer's report (see attachment)

Samantha tabled the Treasurer's report. Danielle seconded. Report accepted.

7.1.1. Draft Financial Statements (see attachment)

Samantha tabled the 2021 audited financials. She is happy they are correct. Samantha moved the P&C accept this report. Tom seconded. Report approved.

7.1.2. Statement by Members (see attachment)

7.2. Transaction Summary (see attachment)

Samantha noted the current bank account balance is \$42k.

7.3. 2023 Budget (see attachment)

Samantha clarified that P&C funding came from parent contributions. The P&C budget on 70% of families paying the voluntary contributions, which should equate to \$290k this year. Chris stated the College Finance Committee reviews funding requests prior to asking the P&C.

Samantha tabled the forecast budget for 2023.

7.4. Funding requests – the following funding requests were tabled and approved.

7.4.1. Auditor ~\$2000 – Cheque#492

7.4.2. WACSSO Affiliation Invoice \$1738.61 – Cheque#491



7.4.3. Rosalie Primary School Fundraising Brick Drive \$100 (Jennifer Vo) -
<https://www.trybooking.com/events/landing/1021762> - Cheque#493

8. Friends of Music Report (Jenny Hart) – no report tabled.

9. General Business – none raised.

An idea was tabled for an urban gym in the middle school. Deb Pack raised the option to have this as a funding request. Chris said options were being considered.

10. Next Meeting Date (3 August) & Meeting Closed 7:39pm