

AGM MINUTES

Thursday 23 March 2023

5:00pm in the Hub for light refreshments provided by hospitality students; 5:30pm meeting start

Attendees: Chris Hill, Thomas Simpson, Jennifer Vo, Samantha Capewell, Danielle Higgs, Justine Oxley, Ann Choong, Angela Gordon, Stacey Hutt, Claire Shoebridge, Kirstie Smyth, Janine Roets, Emily Roper, Liz Moore, Deepti Shringarpure, Deb Pack, Megan Zheng, Ali Matin, Dechen Wangmo, Kunga Wangmo, Vera Dedijer, Rino Trolio

Apologies: Adrian Barich, Piers Larcombe, Jenny Hart

1. Meeting Open

- 1.1 Acknowledgement of Country - *"Kaya. Nidja Whadjuk Noongar boodja. Hello. The place that we meet is Whadjuk Noongar land."* – Tom opened with the Acknowledgement of Country.
- 1.2 Agenda item review and conflict of interest check - no conflict identified.

2. PREVIOUS MINUTES (*see attachment*) - Ann moved the minutes, and Sam seconded. Minutes accepted.

Action summary from last meeting:

1. **Danielle and Adrian develop an invitation to the next P&C's AGM 23rd March 6pm in the Hub and consider marketing it through Facebook in addition to COMPASS. This invitation to note that hospitality students will be catering - COMPLETE**
2. **Danielle and Lesley to arrange nomination forms 2 weeks prior – COMPASS post with ballot paper - COMPLETE**
3. **Adrian to follow up with Meredith on a establishing a voluntary parent register – Chris provided an update. It is up and running. - COMPLETE**

3. CORRESPONDENCE

3.1. In – the following correspondence was noted.

- 3.1.1. Associations Newsletter
- 3.1.2. WACSSO E-Newsletter: Term 1, Week 4 2023 - [link](#)
- 3.1.3. Career Conversations 2023 events

4. REPORTS

4.1. **PRESIDENT'S REPORT** (Adrian Barich) – no report was presented.

4.2. **PRINCIPAL'S REPORT** (Chris Hill)

Chris Hill provided the Principal's report because Mike Morgan has started a secondment with the Department of Education. Chris will be acting as Principal. Chris has been working in education since 1986. He said it was a privilege to be the Principal of such a great public school. He has acted in this role previously and oversaw the construction of the Hub.

Chris ran through the backfill arrangements within the College's leadership team. Chris noted this year there will be new recruitment for Head of Maths and English. Shenton is recruiting about 20 positions a year to cover leave and growth.

An important focus for this year will be the new modular build that is addressing Shenton's growing numbers. It is scheduled to be available by 2024. It is a two-storey building with a dozen classrooms and a science laboratory. The student cohort is now around 2820.

Chris noted the workload in the school is under review. Compass is the learning management system. COVID has accelerated the use of Compass and has contributed to staff workload issues. They are exploring ways they can relieve excess workload, for example the needs for subject specific end of Semester summary reporting comments. Chris invited feedback on this.

Chris noted Stella Berry's passing had a profound impact on the Shenton community. She had developed a great relationship with her teachers and core friends. With her family's permission the College has taken steps to create a scholarship that reflects Stella's passions. It will be awarded to a Year 10 student that wishes to have a 6 – 7 week immersion experience in France. The student will live with a French family and attend a French school. Following discussion with Adrian, Chris requested the P&C to finance this scholarship of \$5-6k/year.

Chris said the students had a stronger sustainability focus and wanted to create a canopy of trees to provide additional shade and to address ageing trees. The College was taking advice from the local community and an Arborist.

4.3. PRESENTATION AND ADOPTION OF FINANCIAL STATEMENTS (Samantha Capewell)

4.3.1. AGM 2023 Finance Report *(see attachment)*

Samantha provided an overview of the finance report. She stated that currently we had \$43k left over from last year. In 2022 we received just over \$275k, with \$250k paid out. The majority went to student health and wellbeing, some in clubs and camps. We plan for 70% contribution from parents.

Samantha noted the planned budget for 2023.

4.3.2. Account Statement *(see attachment)* - noted

4.3.3. Solvency Declaration 2022 - noted

4.3.4. College Funding Requests

Chris requested the P&C support the establishment of a Stella Berry scholarship for an initial amount of \$10k/year and further the P&C will support the funding of that scholarship for 5years. Motion approved. The following text was provided by Chris Hill out of session to support the scholarship.

The Stella Berry Scholarship

Shenton College will establish a new scholarship - the Stella Berry Scholarship, to honour the memory of Stella Berry. Stella was a proud Shenton College student who passed away earlier this year. Stella exemplified all the positive qualities that we would wish for in our students.

Stella won the hearts of friends and staff with her adventurous spirit and her ambitions to find her place in the world through travel and study. Stella was a passionate student of literature, visual arts, and languages and touched everyone she met with her bold optimism and joy in life. We remember her as a warm and engaged presence in class, as a great friend and as a strong joyful young woman.

Through this scholarship we remember Stella and will provide support for another young person to fulfil their ambition for adventure and learning. Awarded annually, the recipient of the Stella Berry Scholarship will receive a college-sponsored homestay cultural immersion program in France to the value of \$5,000.

The decision to establish the Stella Berry Scholarship has been made with Stella's family and generously supported by the College's Parents & Citizens Association and will be awarded annually to a Shenton student.

Our P&C invite donations to support this scholarship. Please follow this LINK to see how you can support the Stella Berry Scholarship.

[LINK to obtain more information concerning the Stella Scholarship, and how to apply]

4.4. SUB COMMITTEE REPORTS

4.4.1. School Board Report (Justine Oxley)

Justine tabled the following report prior to the meeting.

The Board was spoilt by the beautiful catering by the Hospitality students (this catering will be at P&C meeting too).

The Board discussed the modular build - no news on a successful tender, awaiting news from the Department of Education on the successful tender, design and timeframe.

The Student Sustainability Portfolio is planning an extensive landscaping initiative, looking to create a tree canopy between the senior school and the hub, as well improving the landscaping in other school areas. Approx 60-70 trees may be planted by the students, giving a lift to the campus appearance and providing habitat and food for birds and insects.

Also the Stella Berry Scholarship was discussed.

4.4.2. Friends of Music (Jenny Hart)

Jenny tabled the following report prior to the meeting.

Friends of Music have their AGM coming up on April 3rd. Concerts are planned for Term 2 and FOM@s will liaise with the Music Department on what their needs are and how FOM@s can assist in/contribute funds to those requirements.

5. ELECTIONS

Chris stated we needed to elect office bearers.

To vote you must pay the P&C contribution either by cash or please transfer \$1 to the Shenton College P&C account: SHENTON COLLEGE P AND C, BSB 066-125, Account Number 1016 4272, Ref: your Surname and Name.

5.1. Office Bearers (President, Vice President, Secretary, Treasurer)

- President: Adrian Barich has withdrawn his nomination. Tom Simpson was nominated and elected.
- Vice President: Tom Simpson withdrew his nomination. There were also nominations from Jenn Vo and Stacey Hutt. Stacey withdrew her nomination. Jenny Vo was elected.
- Treasurer: Nomination Sam Capewell; Sam was elected.
- Secretary: Nomination Danielle Higgs; Danielle was elected.

5.2. Executive Committee (at least 3 positions)

The Executive were there to support Officer Bearers to make decisions out of session if required. Stacey Hutt, Ann Choong, Angela Gordon were elected.

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- 5.3. **P&C Officer declarations** – hardcopies were completed after the meeting.
 - 5.4. **P&C School Board Representative** - Nomination Justine Oxley. Justine was elected.
 - 5.5. **Friends of Music Representative** Jenny Hart was nominated; Jenny was elected.

6. APPOINTMENTS

- 6.1. **Auditor** – Samantha moved to appoint the auditor SW Accountants and Advisors, seconded by Danielle. Motion accepted.
- 6.2. **Delegates to WACSSO Annual Conference** – Jenny Vo agreed to attend.
- 6.3. **Additional Signatory from Executive Committee** – Jenny Vo to be added as a P&C bank account signatory.

7. GENERAL BUSINESS

Jenny suggested on the annual charity day a portion of funds raised goes towards the Stella Berry scholarship. Chris said this was a great idea.

A question was asked if the modular build can be relocated? Chris said it could up to 3 times. Chris stated the building is to be built over the cricket nets. The sporting facility that is lost will be created on some of the Hub carpark.

Stacey asked about the planned budget.

8. NEXT MEETINGS

Term 2 – 11 May

Term 3 – 3 August

Term 4 – 26 October

Term 4 – 7 December

All meetings will commence at 6pm and conclude by 7.30pm

9. AGM CLOSED – 6:44pm

Minutes endorsed 11th May 2023