

APPLICATION FOR ENROLMENT

PART TWO



Student name

Year level at start date

STUDENT HEALTH CARE SUMMARY

MEDICAL DETAILS

Doctor/Practice name

Phone number

Dentist/Practice name

Phone number

Permission to call doctor

☐ Yes ☐ No

Permission to administer first aid

☐ Yes ☐ No

Do you have ambulance insurance?

☐ Yes ☐ No

Insurance provider

Medicare Card

☐ Yes ☐ No

Card number

Expiry date

Centrelink Health Care Card

☐ Yes ☐ No

Card number

Expiry date

List any essential information that could affect your child in an emergency e.g. allergy to penicillin

ADMINISTRATION OF MEDICATION

Written authorisation must be provided for staff to administer any form of medication.
Form can be obtained from relevant Administration office.

INFORMED CONSENT

Your child's health care information will be shared with staff on a "need to know" basis unless otherwise stated. Do you give permission for the school to share your child's health care information?

☐ Yes ☐ No

Does your child have one or more health condition(s) that will require support from school staff?

☐ Yes - Please complete the Health Conditions Section of this form.☐ No - If your child's requirements change, please notify the school.

IMMUNISATION STATUS

The student's Australian Immunisation Register (AIR) Immunisation History Statement shows the immunisation status is:

☐ Up to date☐ Not up to date☐ The student has an immunisation Certificate issued by the Chief Health Officer

HEALTH CONDITIONS

Please select any health condition/s that your child experiences

<input type="checkbox"/> Severe allergy/anaphylaxis	<input type="checkbox"/> Vision condition	<input type="checkbox"/> Seizures
<input type="checkbox"/> Minor/moderate allergies	<input type="checkbox"/> Migraine/headaches	<input type="checkbox"/> Asthma
<input type="checkbox"/> Diabetes	<input type="checkbox"/> ADD/ADHD	<input type="checkbox"/> Hearing condition (diagnosed)
<input type="checkbox"/> Other conditions/needs. Please specify: <input type="text"/>		

Has your child's Medical Practitioner provided a health care plan to assist the school to manage the condition? ☐ Yes ☐ No

DIAGNOSED LEARNING DIFFICULTY/DISABILITY

Does the student have a diagnosed learning difficulty? ☐ Yes ☐ No

<input type="checkbox"/> Physical disability	<input type="checkbox"/> ADD/ADHD	<input type="checkbox"/> Dysgraphia
<input type="checkbox"/> Intellectual Disability	<input type="checkbox"/> Dyslexia	<input type="checkbox"/> Dyscalculia
<input type="checkbox"/> Vision Impairment	<input type="checkbox"/> Dyspraxia	<input type="checkbox"/> Deaf and Hard of Hearing
<input type="checkbox"/> Specific Speech Language Impairment	<input type="checkbox"/> Autism Spectrum Disorder	<input type="checkbox"/> Joint Hypermobility
<input type="checkbox"/> Central Auditory Processing Disorder (CAPD)	<input type="checkbox"/> Global Developmental Delay (prior to age 6)	<input type="checkbox"/> Mental Health Condition
<input type="checkbox"/> Other conditions/needs. Please specify: <input type="text"/>		

MENTAL HEALTH CONDITION

Does the student have a mental health condition that may require support from the school? ☐ Yes ☐ No

<input type="checkbox"/> Anxiety	<input type="checkbox"/> Depression	<input type="checkbox"/> Eating Disorder
<input type="checkbox"/> Other conditions/needs. Please specify: <input type="text"/>		

If you have ticked any of the conditions above, you MUST provide supporting documents (at time of enrolment).

MEDICAL ALERT INFORMATION

Does your child have a Medic Alert bracelet or pendant? ☐ Yes ☐ No

If yes, please provide details

PARENT/GUARDIAN/CARER OCCUPATION GROUP

What is the highest year of primary or secondary school you have completed? If you did not attend school, mark "Year 9 or equivalent or below".

Year 12 or equivalent	Year 11 or equivalent	Year 10 or equivalent	Year 9 or equivalent or below
<input type="checkbox"/> PG1 <input type="checkbox"/> PG2	<input type="checkbox"/> PG1 <input type="checkbox"/> PG2	<input type="checkbox"/> PG1 <input type="checkbox"/> PG2	<input type="checkbox"/> PG1 <input type="checkbox"/> PG2

What is the level of the highest qualification you have completed?

Bachelor Degree or above	Advanced Diploma/Diploma	Certificate I to IV	No non-school qualification
<input type="checkbox"/> PG1 <input type="checkbox"/> PG2	<input type="checkbox"/> PG1 <input type="checkbox"/> PG2	<input type="checkbox"/> PG1 <input type="checkbox"/> PG2	<input type="checkbox"/> PG1 <input type="checkbox"/> PG2

What is your occupation group?

Please select the appropriate parental occupation group from the list provided right. If you are not currently in paid work, but have had a job in the last 12 months, please use your last occupation. If you have not been in paid work in the last 12 months, enter '8' above.

<input type="checkbox"/> PG1	<input type="checkbox"/> PG2
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GROUP 1	GROUP 2	GROUP 3	GROUP 4
Senior management in large business organisation, government administration & defence, and qualified professionals	Other business managers, arts/media/sportspersons and associate professionals	Tradesmen/women, clerks and skilled office, sales and service staff	Machine operators, hospitality staff, assistants, labourers and related workers
<p>Senior executive/ manager/ department head in industry, commerce, media or other large organisation</p> <p>Public service manager (section head or above), regional director, health/ education/police/ fire services administrator</p> <p>Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]</p> <p>Defence Forces Commissioned Officer</p> <p>Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others</p> <p>Health, Education, Law, Social Welfare, Engineering, Science, Computing professional</p> <p>Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]</p> <p>Air/sea transport [aircraft/ ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]</p>	<p>Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business</p> <p>Specialist manager [finance/engineering/ production/ personnel/ industrial relations/ sales/ marketing]</p> <p>Financial services manager [bank branch manager, finance/ investment/ insurance broker, credit/ loans officer]</p> <p>Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]</p> <p>Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/ woman, coach, trainer, sports official]</p> <p>Associate professionals generally have diploma/ technical qualifications and support managers and professionals</p> <p>Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/ associate professional</p> <p>Business/administration [recruitment/employment/ industrial relations/ training officer, marketing/ advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]</p> <p>Defence Forces senior Non- Commissioned Officer</p>	<p>Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group</p> <p>Clerks [bookkeeper, bank/ PO clerk, statistical/actuarial clerk, accounting/ claims/ audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/ inventory clerk, purchasing/ order clerk, freight/ transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]</p> <p>Skilled Office, Sales and Service Office [secretary, personal assistant, desktop publishing operator, switchboard operator]</p> <p>Sales [company sales representative, auctioneer, insurance agent/ assessor/ loss adjuster, market researcher]</p> <p>Service [aged/disabled/ refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]</p>	<p>Drivers, mobile plant, production/processing machinery and other machinery operators. Hospitality staff [hotel service supervisor, receptionist, wait/bar attendant, kitchen hand, porter, housekeeper]</p> <p>Office assistants, sales assistants and other assistants</p> <p>Office [typist, word, processing/data entry/ business machine operator, receptionist, office assistant]</p> <p>Sales [sales assistant, motor vehicle/caravan/ parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]</p> <p>Assistant/aide [trades assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]</p> <p>Labourers and related workers</p> <p>Defence Forces ranks below senior NCO not included in other groups</p> <p>Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]</p> <p>Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]</p>

These categories have been determined nationally and are designed as broad occupational groupings. Australian states and territories use the same categories.

PREVIOUS SCHOOL INFORMATION

Name of school at which student is currently or was last enrolled

Academic year

Last day of attendance

If previously enrolled in Home Education, specify the Education Region

Has your child ever been suspended / excluded from a school?

☐

Yes

☐

No

Has your child ever attended an International School overseas or an English Language or Intensive English Centre?

☐

Yes

☐

No

If yes, state where

STUDENT SMARTRIDER

TRAVEL PERMIT, UTILISATION OF COLLEGE FACILITIES AND ATTENDANCE MONITORING

The Public Transport Authority (PTA) provides students with a free Student SmartRider concession card. The SmartRider card is similar in size to a credit card and is available for all students throughout the state.

Parents/guardians should be aware that students will require a Student SmartRider to access concession travel on Transperth bus, rail and ferry services.

This card will also be used to access the College's printing, library facilities as well as our electronic attendance system and is required to be carried with the student at all times.

In order to issue the card in the first instance, the PTA requires that parents/guardians give their permission for schools to provide student details to the PTA for the purposes of registering the student for concession travel,

and to enable the student Smart Card to be produced. Only students who provide parent/guardian permission for the release of these details will be issued with a card through Shenton College. The information that will be released is student name, date of birth, and School Curriculum and Standards Authority or student number.

The PTA must comply with the privacy requirements for the public sector, and as such, will only be using the information provided by the school for the issuance of the Student SmartRider concession card.

If the card is damaged or lost, a replacement can be applied for at the College for a fee of \$5.00.

You can contact the College on (08) 9366 9100 or Transperth Comment Line on 13 16 08 if you have any further questions.

PARENT/LEGAL GUARDIAN CONSENT FOR RELEASE OF STUDENT DETAILS

I, as acting Parent/Guardian/Carer, give permission for details of the student named below to be released to the PTA for the purposes of issuing a Student SmartRider card and acknowledge that this card will also be used to access the College's printing and library facilities as well as our electronic attendance system.

Parent/Guardian/Carer Name

Student Name

Signed

Date

X

PERMISSION AND COMMITMENTS

☐ I give permission for my email address to be provided to the P&C and other parents.

☐ I give permission for my child to watch PG rated movies.

Please note that our school has strict guidelines when publishing photographs of students.

☐ I give permission for my child's name and photo to be published in the following media areas:

- Articles in print or visual media (e.g. TV/newspapers)
- Promotional material for Shenton College or Department of Education
- Community based projects that request student involvement
- School-related internet websites
- Shenton College (school community only)
- Shenton College (includes school newsletters)

☐ I **do not** give permission for my child's name and photo to be published in the above media areas.

COMPUTER NETWORK ACCESS & ACCEPTABLE USE AGREEMENT

Students using the Shenton College computer network are expected to do so in a manner that actively supports the ethos of the College.

The digital technologies, tools and learning environment established by the school, or accessed using the school's network, are to be used for educational purposes only. They are to be used in a responsible, ethical and safe manner.

The College's internet connection is to be used for schoolwork only, and only appropriate sites are to be accessed. Sites that contain such things as pornography, gore, drug use, racial vilification or bomb-making are not appropriate. The College's internet is not to be used to play online games or download music and films.

A network account will be given to you by the school. In using this account, you agree to the following terms:

- I will not use another student's account without their permission.
- I will protect my privacy, and the privacy of others, by not giving out personal details, passwords or images.

- I will abide by copyright and intellectual property regulations. If necessary, I will request permission to use material, and I will acknowledge other people's work in my references.

- I will not use my account to spam, or to bully and harass other people.

- I will not interfere with network systems or security, or the data of another user.

- I will not bypass the school's proxy server and attempt to access the internet directly.

- I will only access appropriate sites when using the internet.

- I will respect any school-owned IT equipment and report any damage to a teacher. If I vandalise any equipment, I am liable for the full cost of replacement or repair.

A breach of any of these conditions will result in suspension of your network account and possible further consequences.

SIGNED

Student first and middle names

Surname

Parent/Guardian/Carer signature

Date

D	D	M	M	Y	Y
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Student signature

Date

D	D	M	M	Y	Y
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STUDENT DRESS CODE

The Shenton College Dress Code Policy was developed and endorsed by the Shenton College Board as a result of a consultative process with the school community in accordance with the Department of Education guidelines. The College Board reserves the right to make minor adjustments to the dress code policy. Students are expected to fully comply with the policy. Acceptance of enrolment at the College assumes an agreement between the parent/guardian and the enrolling student that the student will dress within the guidelines of the College Dress Code.

AVAILABILITY OF DRESS CODE ITEMS

All items must be purchased or ordered through the Uniform Shop during opening times.

MODIFICATION TO DRESS CODE

Modification will ONLY be considered on an individual basis, on religious or health information.

STRATEGIES TO ASSIST PARENTS

Parents who may be experiencing financial concerns regarding the purchase of appropriate college dress should contact the Manager Corporate Services on 9366 9100 for support. A clothing allowance is available from the government for parents who meet particular income criteria. This is arranged through the Manager Corporate Services.

SANCTIONS FOR NON-COMPLIANCE

Students who do not comply will not be able to officially represent the school in the community. They will be given formal sanctions that could include detention, require them to change into appropriate dress and may not be invited to attend extra curricular events (eg camps, socials, river cruises, dinner dances and Year 12 ball).

DECLARATION

PLEASE READ CAREFULLY BEFORE SIGNING

1. I declare that the information provided on this form is true. I understand that if false information is provided, the enrolment of my child at Shenton College will be terminated.
2. I have informed the school of any disabilities, medical conditions or special educational needs of my child.
3. I will support the school's Behaviour Management, Shenton College Dress Code Policy, and Computer and Internet Policies.
4. If my child brings his or her mobile phone or any electrical device to school, he or she will use it strictly in accordance with the school's mobile phone policy. I understand that the school is not liable if the phone device is lost, stolen or damaged.
5. My child is not currently under suspension at, nor excluded from, another school.
6. I understand that in the event of an emergency, or a practice evacuation, it may be necessary to move students outside the perimeter of the school, under the direct supervision of staff members.

7. I agree to provide a reason when my child is absent from school.
8. My child and I agree to abide by the Computer Network Access & Acceptable Use Agreement.
9. I have read and will adhere to the Shenton College Dress Code.

Please note that this application will **NOT** be processed unless:

- all requested documentation is included; and
- the points above have been read and application is signed below.

Incomplete applications will be posted back to sender.

Name of person enrolling student [please print]

Title

First name

Surname

Parent/Guardian/Carer signature

Date

D	D	M	M	Y	Y
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Student signature

Date

D	D	M	M	Y	Y
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SUBMITTING ENROLMENT APPLICATION

After checking that all required documents are included, please submit this enrolment application by post or in person to the relevant office.

Shenton College
227 Stubbs Terrace
Shenton Park WA 6008

IMPORTANT

This section is for **Middle School Applications only**. Middle School consists of students enrolled in Years 7 and 8.

LANGUAGES

All students at Shenton College must study a language in Years 7 & 8 and, unless there are exceptional circumstances, the language they study will be the one selected at the beginning of Year 7. Students do not necessarily have to continue with their Primary School language. Students who already speak one of these languages fluently should not choose that language to study.

Please Note: It is important to take time over your decision, as to the language you wish to study. It is extremely difficult to change the language you are studying once the timetable is complete. Students will be placed into Language classes according to preferences, resourcing allocations and timetable restrictions. It is therefore important to number language preference from 1 – 4.

Please number the following languages from **1 to 4** to indicate your order of preference

Auslan French Japanese Mandarin

A NOTE FROM THE LANGUAGES STAFF

In accordance with the School Curriculum and Standards Authority (SCSA) enrolment policy, if your child has any background in the language selected, through education, time spent in that country or use of the language outside of the classroom with a speaker of the language, they may not be able to enrol in the language beyond Year 10. For further information, please visit the SCSA website (www.scsa.wa.edu.au).

MUSIC

A NOTE FROM THE MUSIC STAFF

All IMSS (Instrumental Music School Services) students will continue on the instrument learnt in primary school. A limited number of instrument transfers (to new instruments) are available to both IMSS and private learners at the start of the new year. Information relating to this is available at the start of the new year.

All students (IMSS and Private) are expected to stay enrolled for 3 years and participate in the Shenton ensembles.

IMSS students will continue with their in school weekly instrumental lessons and these lesson times rotate across the day that the teacher attends Shenton College.

Private music students must continue with their private instrumental tuition.

For further information and a copy of the Shenton College Music Handbook please email: janine.taylor2@education.wa.edu.au

Please note: Music will be studied in lieu of other performance arts (e.g. Drama and Dance) in Years 7 and 8.

Piano is not offered through IMSS or Shenton College.

Do you wish to enrol into our music program? **Previous music experience is essential (either through IMSS or private lessons).**

☐ Yes ☐ No

If Yes, please complete below

☐ My child is a current Instrumental Music School Services (IMSS) student.

OR

☐ My child currently takes private lessons.

Instrument currently being studied

Instrument currently being studied