
AGM MINUTES
Thursday 24 March 2022
6:00pm Webex

Attendees: Mke Morgan, Lesley McDuff, Danielle Higgs, Piers Larcombe, Vera Dedijer, Jenny Hart, Justine Oxley, Ann Choong, Sam Capewell, Tom Simpson, Susan Farrant, Nick Emeljanow, Adrian Barich

Apologies: Wisam Kamil

Tommy chaired the meeting.

1. Meeting Open

1.1 Acknowledgement of Country

Danielle opened with “*Kaya. Nidja Whadjuk Noongar boodja. Hello. This is Swan River land*”.

1.2 Agenda item review and conflict of interest check - no conflict identified

2. PREVIOUS MINUTES *(see attachment)*

Action Summary from last meeting:

Nick to find WACSSO role handover guidelines to assist with change in roles after the AGM in March - **COMPLETE**

Nick to send through P&C bank statement - **COMPLETE**

Danielle to note the following funding requests that were discussed in December 2021: Support for presentation night (\$10,000) and Student action group (\$10,000) - WILL BE COVERED NEXT MEETING

Danielle to contact FOMS for AGM financials for 2021 and newly elected persons on the FOMS 2022 committee - **COMPLETE**

Action: Danielle to draft a letter to send out to all Parents via Compass to promote the March AGM - **COMPLETE**

Minutes from the last meeting were moved by Piers. Seconded by Ann. Minutes accepted.

3. CORRESPONDENCE - none received

4. REPORTS

4.1. PRESIDENT’S REPORT - Danielle tabled the following President’s report on behalf of Adrian:

The meeting with the Minister for Education (Sue Ellery) and the Member for Nedlands (Katrina Stratton) was on the 10th of March via zoom.

The purpose was talk to the about:

- 1. Forecast enrolment numbers for Shenton; and*

2. *The Department's view of a realistic cap on school size.*

On issue 1, she said the projections are for ongoing growth but at a declining rate.

On issue 2, she had no answer and said there is no magic figure.

We discussed some of the challenges of maintaining our strong culture in a large school (such as challenges with hosting events such as camps, balls and graduations), and the valuable sense of identity that students develop through meaningful connection.

She said that it is a good problem to have because we are a school of choice, and suggested that navigating these challenges would probably require creating sub-cohorts within year levels in the medium term.

The meeting concluded with an offer by the local member (Katrina Stratton) to work with us to address immediate issues such as challenges with the train crossing, and to regularly attend our board meetings.

We'll meet with the Minister again in the near future.

4.2. PRINCIPAL'S REPORT

Mike provided an update which included student initiatives to support the student body in maintaining inclusion and connection. He stated there were now 3 event coordinators.

Mike provided an overview of a presentation that was also given to the Board. He stated that COVID was impacting the school through absenteeism but the College had put a lot of effort into learning continuity, additional information on COMPASS and a COVID reporting portal. This portal was recognised by the Department of Education and is now being used by other schools.

Mike thought sadly there would be more disruption this year because of COVID but was hopeful to return to events that support maintaining Shenton culture.

Mike stated it is going to be up to the P&C and Board to celebrate what Shenton College has, but the P&C and Board should also promote that we need planning from the Department of Education on what is the ideal College size and structure.

Mike noted the *Shenton College 2021 - 2025 Business plan*. Mike emphasised that Shenton values - care, curiosity and collaboration. These were created using student voice.

Mike noted recent ATAR and VET results. He also noted there have been a number of new staff, some employed to boost student support. Mike finished by stating that Naplan would be held in Term 1 next year.

4.3. PRESENTATION OF SOLVENCY DECLARATION - Nick noted this should be covered later in the year when the Auditor has completed the 2021 Audit report.

4.4. PRESENTATION AND ADOPTION OF FINANCIAL STATEMENTS (AUDITORS REPORT)

4.4.1. AGM 2022 Finance Report *(see attachment)*

Nick noted the P&C had spent more in 2021 compared to 2020. Student safety and wellbeing funding was boosted. In 2021 the Shenton P&C received around \$269,000. The plan for 2022 is shown below and was agreed at the last P&C meeting.

Percentages of budget	as per plan
	Finance 22/23
Student safety, health and well being	55%
Clubs and camps	10%
Equipment and facilities	5%
Uniform shop	11%
Awards and recognition	3%
Alumni	9%
To be confirmed	6%
P&C Admin	1%
	100%

4.4.2. Bank Signatories *(see attachment)* - refer to agenda item 6.3

4.4.3. Account Statement *(see attachment)* - noted

4.4.4. Solvency Declaration 2021 - Nick noted the Shenton College P&C was currently solvent.

4.4.5. College Funding Requests - none were tabled at this meeting.

4.5. SUB COMMITTEE REPORTS

4.5.1. School Board Report

Justine provided an update from the Board meeting. Board nominations closed during the week. Justine noted there was a lot of discussion in response to the meeting with the Minister by the Board Chair and Adrian. The outcome of the meeting with the Minister was not great, but not

unexpected. This is an issue that is concerning the Board and that the Board will continue to discuss.

4.5.2. Friends of Music

4.5.2.1. AGM financials for 2021 (*see attachment*) - Jenny provided an update and noted it was fairly quiet on the music front given the COVID situation.

4.5.2.2. Newly elected persons on the FOM@S2022 committee at AGM 21/3/2022

- Convener: Kristie Orchard
- Secretary: Trish Lewis
- Treasurer: TBC
- Communications officer: Jenny Hart
- Concert Bookings: Su Wu
- P&C Liaison: Jenny Hart
- Committee: Lawrence Ong, Yvonne Driessen

5. ELECTIONS

Tommy noted that to vote you must pay the P&C contribution. Please transfer \$1 to the Shenton College P&C account: SHENTON COLLEGE P AND C, BSB 066–125, Account Number 1016 4272, Ref: your Surname and Name.

Mike thanked all the 2021 office bearers. Adrian gave a special thanks to Nick for his service as Treasurer. Mike ran the election with the results documented below.

5.1. Office Bearers (President, Vice President, Secretary, Treasurer)

President: Nomination Adrian Barich; *Carried*

Vice President: Tom Simpson; *Carried*

Treasurer: Nomination Sam Capewell; *Carried*

Secretary: Nomination Danielle Higgs; *Carried*

5.2. Executive Committee (at least 3 positions)

Nick noted the Executive were there to support Officer Bearers to make decisions out of session if required. There were three nominations of Justine Oxley, Ann Choong and Piers Larcombe. *Carried*.

5.3. P&C Officer declarations

Action: Danielle to request P&C Officer declarations from P&C Executive by email.

5.4. P&C School Board Representative - Justine nominated. *Carried*

5.5. Friends of Music Representative - Jenny nominated. *Carried*

5.6. Alumni Representative - Adrian nominated. *Carried*

6. APPOINTMENTS

6.1. Auditor

Nick confirmed Wayland Wallker have agreed to conduct the Shenton College P&C audit for 2021.

6.2. Delegates to WACSSO Annual Conference

Tommy agreed to be a delegate at the WACSSO Annual Conference.

6.3. Additional Signatory from Executive Committee

It was agreed out of session the P&C signatories from the Executive Committee were to be Adrian Barich (President), Tom Simpson (Vice President), Sammatha Capewell (Treasure) and Justine Oxley (Executive Committee member).

7. GENERAL BUSINESS

Mike thanked Nick again for his service on the P&C. He was going to award Nick an honorary Shenton Staff mug.

8. NEXT MEETINGS

Thursday 12th May (Term 2) – WEBEX

Thursday 4th August (Term 3) – TBC

Thursday 27th October (Term 4) – TBC

Thursday 8th December (Term 4) – TBC

All meetings will commence at 6pm and conclude by 7.30pm

9. AGM CLOSED - Tommy closed the meeting at 7:15pm

Actions:

- 1. Danielle to note the following funding requests that were discussed in December 2021: Support for presentation night (\$10,000) and Student action group (\$10,000) - WILL BE COVERED NEXT MEETING**
- 2. Danielle to request P&C Officer declarations from P&C Executive by email.**

SHENTON COLLEGE P&C



MINUTED ENDORSED:

A handwritten signature in blue ink, appearing to read 'A. Barich'.

Adrian Barich
President
Shenton College P&C
