



SHENTON COLLEGE P&C

GENERAL MEETING MINUTES Thursday 10th December 2020 6:30pm Boardroom Main Administration Building

Attendees: Adrian Barich, Chris Hill, Hazel Hodgkins, Jenny Hart, Justine Oxley, Lesley McDuff, Lyn Louer, Nick Emeljanow, Philippa Freegard, Piers Larcombe, Vera Dedijer, Meredith Eddington

Apologies: Mike Morgan, Ann Conlon, Lina Al-Bayati, Tom Simpson, Wisam Kamil, Pip Slaughter

1. Meeting Opened

1.1 Agenda item review and conflict of interest check

2. Previous Minutes Acceptance *(see attachment)*

Confirmation of last meeting’s minutes. Moved by Nick. Seconded by Hazel. Motion approved.

3. Business Arising From Minutes of Previous Meeting

Adrian	ACTION: Draft letter from P&C to accompany Contributions and Charges letter (with input from Nick and Justine). Due date 16 th November 2020. - COMPLETE
Danielle	ACTION: Solvency declaration and Audited Accounts for 2019 – carry over to next meeting. - COMPLETE ACTION: Circulate draft Acknowledgment of Country and include in agenda at next meeting. - COMPLETE <i>Kaya. Nidja Whadjuk Noongar boodja. Hello. This is Whadjuk Noongar country. We the P&C are thankful for the opportunity to meet together on this beautiful land. We would like to acknowledge the traditional custodians of these lands past, present and emerging.</i> ACTION: Add Perth North and Perth South P&C Sustainability Gathering to next agenda meeting, Ann to report back. - COMPLETE

4. Correspondence

4.1. In – Lesley tabled FOMS bank statements. **ACTION: Danielle to scan FOMS bank statements and send to Nick.**

4.2. Out – none

5. Principal’s Report *(Chris Hill on behalf of Mike Morgan)*

5.1. Acknowledgement of Country plaque placement - Chris stated there had been a lot of work in this space and there has been great engagement by staff and students. Chris reiterated the

decision to wait until Term 1 2021 for newly enrolled Aboriginal students to help decide where plaque placement should be.

5.2. Update on External Audit for 2021 – Chris stated this will be discussed in a later agenda item.

5.3. P&C Chaplaincy money (Youthcare) 2021 onwards - due to new process in place, there has been a request that the P&C's funding for Youthcare be paid directly to Shenton College, who will then send onto Youthcare on behalf of P&C each year. Nick agreed with this proposal on behalf of the P&C.

5.4. Presentation Ceremony – Chris stated the event was tremendous.

5.5. Teaching Staff Recruitment – Chris stated there are 21 new staff, who are a great group of teachers. He also noted there are around 180 teachers at the College.

5.6. Students support – Chris stated this area has continued to grow as the student body has grown to 2500. This includes psychologists, student support officers and nurses.

Piers stated there will be an upcoming letter from the Cancer Council regarding a petition related to sun protection. It is specifically requesting bucket hats to be worn for all outdoor activities and a ban baseball hats. It was noted the letter mentioned was not associated with the P&C. Chris Hill stated the College meets regulation in terms of sun protection and encourages students to wear hats. Chris is not aware of any Public High School that has a mandatory rule for hats. Mike will respond to the letter.

Jenny asked how many Year 7's are enrolled next year? Chris said approximately 460. Danielle asked if the College had plans in place to manage a COVID second wave and the potential for the College to move to online learning? Chris stated that robust plans were in place and also there was a plan to ramp up the use of COMPASS in 2021.

6. School Board Report (*Justine Oxley*)

Justine stated there was a Board meeting last Monday 7th December. Justine noted the College had achieved a \$75,000 saving from a change in energy supplier. Justine also stated there was discussion about the next Board Business plan (2021 – 2025). Jenny added the Board is considering targets for non-academic initiatives.

Adrian asked if the Board was considering the continued increase in the College student population and if any additional action is required to manage this issue as part of the business planning? The growing number of students is a topic of interest to the P&C and parents in general and the school's business planning would need to recognise this trend. Nick agreed and said that a strategy of sustainable student growth would be appropriate to inform planning as well as the school community. Chris noted that the school was heading to a total head count of approximately 3,000 in coming years. Adrian indicated his support for P&C representations to the Department of Education.

ACTION: Justine and Jenny agreed to raise the issue of continued growth in the student body at the next Board meeting.

Jenny noted the P&C views could also have a role in this discussion.

7. P&C President's Report (*Adrian Barich*) – no report

8. Treasurers Report (*Nick Emeljanow*)

8.1. Treasurer's report (*see attachment*)

Nick tabled the Treasurer's report. He noted there was \$53k in the bank account, with potentially \$35k available this year if the College requires this. Nick stated the P&C had received 102% of the budgeted amount. we should recognised the fantastic contributions by parents (i.e. 65%) as they dealt with COVID and the disruptions that caused. Nick noted there would be \$30k transferred to reserves for Term 1 expenditure.

Nick tabled the Treasurer's report. Jenny moved to accept, Lyn seconded. Motion approved.

Post meeting note - Nick noted a receipt for \$1 P&C membership for Piers Larcombe, receipt number 31.

8.2. 2020 Accounts and Budget (*see attachment*) - noted

8.3. P&C Bank Summary Statement (*see attachment*) - noted

8.3.1. Amend bank account details to reference school address

Nick tabled a motion to change the P&C bank account address from the previous Treasurer's address (13 Wavell Rd Dalkeith) to Shenton College's address (227 Stubbs Terrace, Shenton Park WA 6008). Jenny moved to accept, Lyn seconded. Motion approved.



Adrian Barich
President
Shenton College P&C

8.4. Solvency declaration and Audited Accounts for 2019 (*see attachments*)

Nick provided an overview of the Auditor's report, explaining the Auditor inspected 2019 Treasurer Reports, bank accounts and minutes. Nick noted there were only minor audit findings, including ensuring minutes listed cheque numbers.

ACTION: Nick to send to 2019 Auditor report WACSSO.

8.5. Funding requests - Nick tabled the following College funding requests. Justine moved approval. Danielle seconded. Motion approved.

8.5.1. Early fees payment incentive 2021- \$500 – Cheque #462

8.5.2. Year 12 Graduation Ceremony – \$1,850 (\$100 top up) - cheque number #461 (*Note 25/10/2018 meeting that P&C carried a motion to commit up to \$2000 towards the Presentation Ceremony each year.*)

8.5.3. Black cockatoo project submission - \$1357.60 (*see student request attachment*)

Nick suggested the P&C agree in principle, but subject to the College overseeing this project, given it was making changes to the grounds, and to ensure an ongoing teaching and learning benefit to a wide range of students. Piers added it would be good to get more information on the likelihood of success of this proposal as a nesting habitat, and what science supports the

stated outcomes. Chris Hill stated he was happy to take on the responsibility to ensure the success of the project.

Justine proposed we agreed in principle to this funding request and invite the student to attend the first P&C meeting in Term 1 to provide more details in terms of research on likely success as a nesting habitat and how the student body will be involved. This was supported unanimously. Piers indicated he might be able to locate some scientists to provide input to the project.

ACTION: Chris to ensure that school support is formalised for the Black cockatoo project.

ACTION: Chris to ask Eva from Operation Carnaby to attend a Term 1 P&C meeting to discuss her funding submission.

9. Friends of Music Report (Tom Simpson) – report noted but not discussed at the meeting.

9.1. Reminder 2021 FOM@S AGM being held Monday 15th February 2021, 7pm, Arts Arena and nominations for all positions are open

9.2. FOMS seeking coloration with the P&C e.g. 2021 quiz night?

10. Friends of Shenton Alumni Report (Meredith Eddington)

Meredith provided an update on the various initiatives she has been progressing. Meredith noted a Murray Mason collection of Hollywood SHS photographs from the 60's and 70's has been found and, even better, given back to Shenton College. These photographs depict a moment in time, demonstrating what students were like in the 1960s. Meredith will be organising a photography exhibition. There are still plans to launch the Shenton Ambassador program at the end of Term 1 in 2021. The year book has been developed and includes a small section at the back on celebrating 20 years of Shenton College. Meredith is keen to continue documenting the history of the College moving forward. Ongoing technical issues with the portal have delayed the online presence, as well as uncertainty due to changing Department views which impact consent arrangements for the current Y12 data.

11. General Business

11.1. Acknowledgement of Country – ACTION: Danielle to add Acknowledgement of Country to next meeting.

11.2. Perth North and Perth South P&C Sustainability Gathering – ACTION: Danielle to add Perth North and Perth South P&C Sustainability Gathering to next meeting.



SHENTON COLLEGE P&C

12. Next Meeting Date & Meeting Close

12.1. Proposed 2021 dates – Lesley noted the following meeting dates and format.

Term	Week 3	Week 8
1	Face to Face	Face to Face (AGM)
2	Webex	No scheduled meeting
3	Face to Face	No scheduled meeting
4	Webex	Face to Face *

Note: *request to schedule for week 9 as week 8 is when our Year 12 Presentation Ceremony lands.

It was discussed that 4.30pm is not a practical time for parents. Six pm or thereabouts was a preference for the majority. WebEx was a good arrangement in terms of no travelling time but some people found technical challenges. Also a meeting end time of 7.30pm was requested.

12.2. Meeting closed – 9:00pm

12.3. Meeting Actions Summary

ACTION: Justine and Jenny agreed to raise the issue of continued growth in the student body at the next Board meeting.

ACTION: Nick to send to 2019 Auditor report WACSSO.

ACTION: Chris to ensure that school support is formalised for Operation Carnaby

ACTION: Chris to ask Eva from Operation Carnaby to attend a Term 1 P&C meeting to discuss her funding submission.

ACTION: Danielle to scan FOMS bank statements and send to Nick.

ACTION: Danielle to add P&C Acknowledgement of Country to next meeting.

ACTION: Danielle to add Perth North and Perth South P&C Sustainability Gathering to next meeting.

Minutes Endorsed:

Adrian Barich, President