

**AGM AGENDA**  
**Wednesday 29 April 2020**  
**4:00pm WebEx Meeting**

**Attendees:** Adrian Barich, Viv Blyth, Larissa Carpenter Ann Choong, Ann Conlon, , Vera Dedijer, Nick Emeljanow, Philippa Freegard, Jenny Hart, Danielle Higgs, Hazel Hodgkins, Wisam Kamil, Lesley McDuff, Mike Morgan, Justine Oxley, Pip Slaughter, Tom Simpson, Karen Wilson, Su Wu

**Apologies:** Piers Larcombe

**1. Meeting Open 4:04pm**

1.1 Agenda review and conflict of interest check

**2. PREVIOUS MINUTES**

Confirmation of minutes of 2019 AGM and 4<sup>th</sup> March 2020 general meeting.

Moved Justine. Seconded Pip.

**3. CORRESPONDENCE – none noted**

**4. REPORTS**

4.1. **PRESIDENT’S REPORT** presented by Adrian Barich.

Adrian thanked:

- P&C general members.
- Mike Morgan who has done an outstanding job; especially in recent challenging times associated with COVID-19. Adrian noted a letter of appreciation had been sent on behalf of the P&C to Mike to express our thanks for his strong leadership.
- Lesley for assistance and for posting information on the College’s website.
- All office bearers for their service to the P&C over the last year.

**4.2. PRESENTATION OF SOLVENCY DECLARATION**

Nick stated that a solvency declaration is required under the 2019 P&C Constitution. Solvency is defined as the ability to pay all debts as and when they become due and payable. The solvency declaration needs to be made following the 2019 audit. This has been delayed because of COVID-19.

**ACTION: Add Shenton College P&C Solvency Declaration to the agenda of the next meeting.**

### 4.3. PRESENTATION AND ADOPTION OF FINANCIAL STATEMENTS (AUDITORS REPORT)

Nick stated this agenda item was required under our new Constitution. Nick is working with the auditors on a new timeframe for the 2019 audit and will table an update at the next meeting.

### 4.4. SUB COMMITTEE REPORTS

#### 4.4.1. School Board Report presented by Justine Oxley

Justine tabled the following summary from the last Board meeting:

- The College had sufficient budget for additional expenses related to COVID19.
- The building fund has raised \$190k this year so far.
- The rest of the meeting was spoken about the management of COVID-19.

A COVID-19 crisis update meeting was held 8th April for the Board. Mike provided the Board with an update on actions the College was taking in response.

#### 4.4.2. Friends of Music – Tom Simpson provided an update

Performances for Term 2 will be cancelled. The next meeting of FOMS is scheduled for May but if there is no change to current circumstances, then the meeting will be postponed to Term 3.

#### 4.4.3. Alumni

Lesley noted that Meredith Eddington will provide an update at the next meeting.

### 4.5. PRINCIPAL'S REPORT – Mike Morgan provided the following update.

Mike thanked the P&C for their passionate support for Shenton College, and also driving key initiatives.

Mike stated the last two weeks of Term 1 were spent collaborating with staff to develop a broad range of digital resources for delivery in Term 2. Mike noted his staff put in significant extra hours to develop quality remote learning resources. Mike continues to be impressed on how staff is managing.

Mike thanked the support from the Shenton College community. Today had an 80% attendance (1800 students).

Exams for Year 12's were planned for Term 2 week 5 and 6. Staggered exams for Year 11 students are planned to follow.

Mike noted the College can only encourage social distancing measures – it can't enforce these measures. Just employed another 3 day cleaners bringing the total of day cleaners to 5 to deal with high traffic cleaning.

Mike stated he is concerned over the amount of stress placed on Year 12 students from the COVID-19 crisis. This has a flow on impact on Year 11s and 10s because of ATAR uncertainty. Mike is keen for early resolution on outstanding ATAR questions.

Mike noted that through Learning Links with UWA, Shenton College helped secure an ATAR safety net. This involves a Year 11 predicted ATAR being a safety net. ANU has gone with the same structure. This has given a large number of students in Year 12 comfort.

Mike will give a full update at the next P&C general meeting in Week 3.

Mike finished thanking the P&C for their positivity and collaboration; it really assists Mike and his staff.

Pip asked about upper school parking because there was a lot of traffic with students not currently using public transport. Mike stated that they have been asked by the Department of Education to prevent parents from entering the school. Therefore staff have blocked school driveways for the health and wellbeing of students and staff. Mike said this situation would be monitored over the next few days.

Larissa asked about assessments for Year 9 students that are still at home. Mike said this is difficult over the longer term, but greater flexibility is possible in the lower school years.

## 5. ELECTIONS

### 5.1. Office Bearers (President, Vice President, Secretary, Treasurer)

- President: Nomination Adrian Barich; *Carried*
- Vice President: Justine – stated she is happy to remain as Vice President but also happy for someone else to nominate. She would stay on regardless as the Board representative.
- **Action: Vice President Nomination to be raised at next general meeting.**
- Treasurer: Nomination Nick Emeljanow; *Carried*
- Secretary: Nomination Danielle Higgs and Ann Conlon; *Carried*



## SHENTON COLLEGE P&C

### 5.2. Executive Committee (at least 3 positions)

- Nominations Jenny Hart, Larissa Carpenter, Hazel Hodgkins; *Carried*

### 5.3. P&C School Board Representative

- Nomination: Justine Oxley; *Carried*

### 5.4. Friends of Music Representative

- Nomination: Tom Simpson; *Carried*

### 5.5. Alumni Representative

- Nomination: Viv Blycha; *Carried*

All elected P&C office bearers confirmed the following statement was true:

*I confirm that I am not bankrupt nor that my affairs are under insolvency laws, and I have not been convicted in the last five years of an indictable offence in relation to the formation or management of a body corporate, an offence involving fraud or dishonesty punishable by at least three months imprisonment or an offence under section 127 of the Associations Incorporation Act 2015, where a person has allowed an association to operate while insolvent.*

## 6. APPOINTMENTS

6.1. **Auditor** – Nick stated this will be tabled at the next meeting

6.2. **Delegates to WACSSO Annual Conference** – Nick stated this could be discussed closer to the conference. Nick noted that the Vice President would normally attend the conference.

## 7. GENERAL BUSINESS

### 7.1. Bob Hawke College P&C assistance request

Ann stated that Bob Hawke P&C had requested advice on how Shenton College P&C expenditure. Mike stated it is good for the Shenton P&C to do what they can to assist.

Nick stated he was happy to meet the Treasurer of the Bob Hawke College P&C to assist. Ann will provide Nick's contact details.

## 8. ACTIONS SUMMARY

Danielle	<ul style="list-style-type: none"> <li>• ACTION: Add 2019 Audit and Solvency Declaration to next meeting agenda.</li> <li>• Action: Vice President Nomination to be raised at next general meeting.</li> </ul>
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- 9. **NEXT MEETING** - 14th May 4pm via Webex
- 10. **AGM CLOSED** – 5.02pm