

Shenton College Board

MINUTES	Shenton College Board
DATE	Monday 11 May 2020
TIME	4.30PM - 6.30PM
LOCATION	WebEx
Chairperson	Mal Cooke
Apologies	Olivia Dodd, Professor Peter Dean
Present	Mal Cooke, Barbara Goldflam, Michael Morgan, Adam Pengelly, Pria Castle, Jenny Hart, Justine Oxley, Kristy Watson, Scott Bird, Kylie Van Der Sar, Adam Pengelly, Titus Klem, Dianne Firkin, Lesley McDuff

2020 Board Meeting dates

<i>Term 1</i>	<i>Week 3</i>	<i>Monday 17 February</i>
<i>Term 1</i>	<i>Week 8</i>	<i>Monday 26 March</i>
<i>Term 2</i>	<i>Week 3</i>	<i>Monday 11 May</i>
<i>Term 2</i>	<i>Week 8</i>	Monday 15 June ANNUAL PUBLIC MEETING , 5pm to 6.30pm, Shenton Auditorium
<i>Term 3</i>	<i>Week 3</i>	<i>Monday 3 August</i>
<i>Term 3</i>	<i>Week 8</i>	<i>Monday 7 September</i>
<i>Term 4</i>	<i>Week 3</i>	<i>Monday 26 October</i>
<i>Term 4</i>	<i>Week 8</i>	<i>Monday 30 November</i>

	Led by :	Supporting Documents
1.0 Minutes		
1.0 Minutes of previous meeting: - minutes of previous meeting accepted Moved : Mal Cooke Seconded : Michael Morgan Signed : MAL COOKE	Mal Cooke	
Finance		
<ul style="list-style-type: none"> • Finance report - distributed and tabled. <ul style="list-style-type: none"> • There is not much difference from the last finance report presented at the Board meeting. • Most of the revenue that we have received happened at end of year or within the first 3 months of this year. • The collection rates for charges and contributions are almost identical to the collection rate percentages for the same period this time last year 	Dianne Firkin	<<Financial Summary Autoload 30 April 2020.pdf>>

<ul style="list-style-type: none"> Directive received from Department of Education to cease sending any statements to parents for outstanding contributions. <p><u>Recommendations</u></p> <ul style="list-style-type: none"> The Board discussed ways that they could assist Shenton to remain financially strong. Recommendation made to explore the avenue of the possibility to the creation of a trust. <p><u>Actions</u></p> <ul style="list-style-type: none"> Create sub group. Michael Morgan, Mal Cooke to look at ways to increase flexibilities for funding. Dianne Firkin to contact Department of Education, follow up on progress of facilitating this. 		
2.0 Announcements		
<ul style="list-style-type: none"> Opening reflection at the commencement of each meeting <p><u>Actions</u></p> <ul style="list-style-type: none"> Term 2 week 8 reflection volunteer will be Adam Pengelly. 	Mal Cooke	
3.0 Strategic		
<ul style="list-style-type: none"> Leading teachers to create learning environments that maximise growth for all student (linked with Business plan objective of Engaged Leaders) <i>Moved to Term 2, week 8 meeting</i> 	Michael Morgan	
4.0 Compliance		
<ul style="list-style-type: none"> Questions arising from written reports from Principal, P&C, students, <i>Distributed and tabled.</i> 2020 Fund Agreement and Delivery & Performance Agreement Noted and signed by Board Chair - <i>Complete</i> Annual report - presentation to the Board <i>Previously ratified at the last Board meeting on Monday 23 March 2020.</i> Digital version and hard copies will be available. This will be distributed to our parent community via Compass, will be published onto our website and the Shenton College Facebook page. A number of hard copies will be printed, be available from the school and distributed to key supporters in our community. Mal Cooke, Board chair commented that it was an excellent reflection on the school. 	Michael Morgan Adam Pengelly	<<Executive report 11 May 2020.docx>> <<SHE0833 Shenton College Annual Report 2019 V3.pdf>>
<ul style="list-style-type: none"> Principal report : COVID-19 term 2 update <p>Discussed and Tabled.</p>	Michael Morgan	<<Board member 2020

<ul style="list-style-type: none"> • Planning for weeks 1 to 6 <ul style="list-style-type: none"> ▪ Correspondence will be sent out this week to those parents of children who have a medical condition and are learning from home. They will be contacted by their Heads of School. Assistance from Shenton will be offered. ▪ Shenton continues to focus on the child, focus on the teaching and learning face to face. • Attendance update <ul style="list-style-type: none"> ▪ As of today we have 90% attendance rate. ▪ There was 80% attendance rate initially at the beginning of Term 2, progressing to 84% quickly. ▪ Largest attendance was initially seen in Years 11 and 12. • Shenton College's Term 2 School Development Day - had to be changed due to Premiers directive <ul style="list-style-type: none"> ▪ This school development date has been moved to Thursday 17 December 2020 for All Staff Occupational Health & Safety training. ▪ Last official day for students in 2020 will be Wednesday 16 December 2020. • UWA Learning Links Steering Committee <ul style="list-style-type: none"> ▪ Shenton have rekindled relationship with UWA ▪ Meetings to date have been quite significant. ▪ Very good structure in place. There are Direct pillars to the partnership ▪ Supporting PRAC teachers through our partnership during the current COVID-19 climate. ▪ UWA Alumni link will be progressed by Shenton's Alumni Manager, Meredith Eddington ▪ Memorandum of Understanding has been put forward for sign off. • Parents & Citizens Board representative for 2020 2020 rep is Ms Justine Oxley • Moving forward - Disaster planning, leveraging the crisis in the future, what have we observed <ul style="list-style-type: none"> ▪ Several questions were posed to the Board for discussion by Mal Cooke, Board chair. ▪ The Board discussed how can we better prepare ourselves for future waves, outbreaks. ▪ This centred around - blended models in the future, modes of delivery - to explore and what is the new normal going to look like ? ▪ The Board in particular gave heartfelt thanks to the teachers of Shenton and the role that they have played and continue to play <ul style="list-style-type: none"> ▪ The Board would like to show their appreciation. 	<p>Mal Cooke</p>	<p>biography proforma document.doc>> <<AHPPC 16 April 2020.docx>></p> <p><<SC Learning Links Meeting Actions and Minutes 28 April 20.docx>></p> <p><<MOU UWA SC LL V003.docx>></p> <p><<Shenton College Attendance numbers.docx>></p>
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<ul style="list-style-type: none"> ▪ On behalf of the Board, Mal Cooke documented the recognition by the Board of the outstanding work that has been done by staff. ▪ The Board and P&C will work together to document their appreciation to celebrate the work done by the staff of Shenton College. • AHPPC committee advice <i>Distributed to the Board for information</i> https://www.health.gov.au/news/australian-health-protection-principal-committee-ahppc-advice-on-reducing-the-potential-risk-of-covid-19-transmission-in-schools https://www.nytimes.com/2020/05/05/health/coronavirus-children-transmission-school.html • Open Public meeting scheduled for Term 3, week 2 : Move to Term 4 The Open Public meeting has been moved to Monday 26th October 2020 (Term 4, week 3) • Board biographies : for completion and return by Term 2, week 8 		
5.0 Board Renewal		
<ul style="list-style-type: none"> • Update on scheduled staff elections - Final meeting of existing elected staff member in 1 year tenure will be Term 2, week 8 		

7.0 Business Arising

Raised by	Time	Agenda item	Led by:	Supporting documents
Next Meeting : Monday 15 June 2020				
Time : 4.30pm to 6pm				
Venue : WebEx				