

## Shenton College Board

<b>MINUTES</b>	Shenton Board
<b>DATE</b>	<b>Monday 28 October 2019</b>
<b>TIME</b>	4.30PM - 6.00PM
<b>LOCATION</b>	Boardroom, Main Administration
<b>Chairperson</b>	Mal Cooke
<b>Apologies</b>	Kristy Watson, Peter Dean
<b>Present</b>	Michael Morgan, Mal Cooke, Jenny Hart, Justine Oxley, Adam Pengelly, Lesley McDuff, Dianne Firkin, Pria Castle, Barbara Goldflam, Olivia Dodd, Titus Klem,

### 2019 Board Meeting dates

<i>Term 1</i>	<i>Week 3</i>	<i>Monday 18 February</i>
<i>Term 1</i>	<i>Week 8</i>	<i>Monday 25 March</i>
<i>Term 2</i>	<i>Week 3</i>	<i>Monday 13 May</i>
<i>Term 2</i>	<i>Week 8</i>	<i>Monday 17 June</i> <b>ANNUAL PUBLIC MEETING , 5pm to 6.30pm, Shenton Auditorium</b>
<i>Term 3</i>	<i>Week 3</i>	<i>Monday 5 August</i>
<i>Term 3</i>	<i>Week 8</i>	<i>Monday 9 September</i>
<i>Term 4</i>	<i>Week 3</i>	<i>Monday 28 October</i>
<i>Term 4</i>	<i>Week 8</i>	<i>Monday 2 December</i>

	<b>Led by :</b>	<b>Supporting Documents</b>
<b>1.0 Minutes</b>		

<p><b>1.0 Minutes of previous meeting:</b> - minutes of previous meeting accepted</p> <p><b>Moved : Jenny Hart</b> <b>Seconded : Adam Pengelly</b> <b>Signed : Mal Cooke</b></p>	Mal Cooke	<<Shenton College Board minutes 9 September 2019.docx>>
<b>Finance</b>		
<p><b>Finance report</b></p> <ul style="list-style-type: none"> <li>• On track with revenue and expenditure. 92% of revenue received, 71% of expenditure expended. All spending to take place by 31 October 2019</li> <li>• Salaries , reasonable variance of \$500,000. Discussions on converting some to cash and put into workforce planning.</li> <li>• Money received from Government to all public schools to go towards schools maintenance program.</li> </ul>		<<Financial Summary Autoload 18 September 2019.pdf>>
<b>2.0 Announcements</b>		
<ul style="list-style-type: none"> <li>• The Board Chair, Mal Cooke welcomed Olivia Dodd and Titus Klem, the School Captains for 2020 to their first Board meeting .</li> </ul>		
<b>3.0 Strategic</b>		
<ul style="list-style-type: none"> <li>• <b>Funding/finance structures and opportunities</b></li> </ul>		
<b>4.0 Compliance</b>		
<ul style="list-style-type: none"> <li>• <b>Changes to rates and charges</b></li> <li>• <u>Charges and Contributions for 2020-</u> <b>to be ratified</b></li> </ul>		<<Sustainability2019.docx>>  <<Inclusivity2019.pdf>>

<ul style="list-style-type: none"> <li>• <b>Document presented to Board by Dianne Firkin, Manager Corporate Services Mal Cooke, moved Jenny Hart, seconded</b></li> <li>• <u>Proposed Learning Opportunities 2020 - to be ratified</u></li> <li>• <b>Document presented to Board by Dianne Firkin, Manager Corporate Services Mal Cooke, moved</b></li> <li>• Jenny Hart, seconded</li> </ul> <p><i>Parents must be notified 60 days before student commences school year. Any proposed activities need to be documented. Contributions and charges, plus Proposed Learning are published on Compass</i></p> <ul style="list-style-type: none"> <li>• <b>Questions arising from written reports from Principal, P&amp;C, Finance, Students - tabled</b></li> <li>• Principal audit and annual review against accountability - <i>for pre-reading and discussion in week 8</i></li> <li>• Beyond our annual report - <i>for pre-reading and discussion in week 8</i></li> <li>• UWA Learning links (draft) MOU.</li> <li>• <b>P&amp;C representative</b></li> <li>• P&amp;C Executive have concluded that Justine Oxley will be the P&amp;C representative on the Board until the next P&amp;C AGM in 2020, at which point all positions again become vacant.</li> <li>• <b>Communications in Highlights 2020 - Term 1</b> Principal and Board Chair to co-write an article on Shenton School Board Small biography to be added to website, with photograph</li> </ul>		<p>&lt;&lt;Community2019.pdf&gt;&gt;</p> <p>&lt;&lt;HeadGirlBoyReport2019.pdf&gt;&gt;</p> <p>&lt;&lt;The Core of Our School Accountability2.pptx&gt;&gt;</p> <p>&lt;&lt;Executive Audit 2019 ESAT.doc&gt;&gt;</p> <p>&lt;&lt;Executive report - October 2019.docx&gt;&gt;</p> <p>&lt;&lt;naplanCompPerfStudLvlTestTable (3).pdf&gt;&gt;</p> <p>&lt;&lt;naplanCompPerfStudLvlTestTable (4).pdf&gt;&gt;</p> <p>&lt;&lt;naplanProgressAchvChart (3).pdf&gt;&gt;</p>
<p><b>5.0 Board Renewal</b></p>		

<ul style="list-style-type: none"> <li>• <b>Refresh working group composition with new members</b></li> <li>• <b>P&amp;C representative</b> is Justine Oxley</li> <li>• <b>Alumni (ex - Student) representative 2020</b> is Ms Pria Castle, previous Head Girl in 2017.</li> <li>• Michael Morgan briefed the Board on Pria's background both whilst a student at Shenton and since leaving school and entering UWA.</li> <li>• The 5 community representatives shortlisted were interviewed by Board Chair and Michael Morgan in week 2 of this Term.</li> <li>• 2 names were selected</li> <li>• The Board were briefed on their capabilities.</li> <li>• The Board voted to appoint Ms Kyile Van der Sars and Mr Scott Bird as the new community representatives beginning Term 4, week 8 for a 1 year term in the first instance.</li> <li>• Moved by Mal Cooke</li> <li>• Seconded by Adam Pengelly</li> </ul> <p>Mal Cooke to contact successful representatives.</p> <p><u>INDUCTION</u> Mal Cooke to organise a 1 hour induction before next Board meeting with new community representatives.</p>		
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### 7.0 Business Arising

Raised by	Time	Agenda item	Led by:	Supporting documents
Mal Cooke		<p><b>Future Agenda's</b> - 3 to 4 minute talk, on a rotating basis at the beginning of each meeting by Board members.</p> <p>Barbara Goldflam will speak in week 8 on Education.</p>		

**Next Meeting : Monday 2 December 2019**

**Time : 4.30pm to 6pm**

**Venue : Main Administration, Boardroom**