

MEETING MINUTES**4 December 2019**

PRESENT: Adrian Barich, Ann Chong, Ann Conlon, Danielle Desforges, Danielle Higgs, Elizabeth Moore, Hazel Hodgkins, Jenny Hart, Justine Oxley, Lesly McDuff, Mike Morgan, Nick Emeljanow, Philippa Freegard

APOLOGIES: Piers Larcombe, Lina Al-Bayal, Wisam Kamil, Vera Dedijer

Meeting Commenced @ 7.06pm

1. **INTRODUCTORY REMARKS** Adrian opened the meeting.
 - 1.1 Agenda item review and conflict of interest check – no conflict of interest tabled.
2. **Previous Minutes Acceptance –**
 - 2.1. Accepted by Nick, Seconded by Justine; Minutes confirmed.
3. **Business Arising From Minutes of Previous Meeting**
 - 3.1. *Mike Morgan to invite an Indigenous representative to discuss the new First Nation Program -* Mike followed this action up. The Indigenous representatives, who are part of the Shenton Aboriginal Steering Committee, suggested they meet with the P&C Executive (at an earlier time in the day), who can then report back to the P&C.
ACTION: Mike to arrange a meeting with Indigenous representatives with P&C Executive in 2020.
4. **Correspondence –** none of note
 - 4.1. In
 - 4.2. Out
5. **Invited Guest Speaker –** N/A this meeting
6. **Principal's Report** provided by Mike Morgan:
 - 6.1. Mike provided an overview of a recent external review of the College's performance. Each public school is required to be externally reviewed every 3 years. The College secured an outstanding external review of its performance. Refer to Attachment 1 for the report.
 - 6.2. Alumni update – this term has been focused on the Alumni structure. Meredith Eddington has been very busy with activities such as Year 12's joining the Alumni and supporting the Swanbourne and Hollywood reunions.
 - 6.3. Extensive recruitment has been conducted for 21 new teaching positions (380 applications).
 - 6.4. Chamber music concerts have been successful.

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- 6.5. A Leadership symposium will be held on the 12th and 13 December for the teaching staff. It will have a strong focus on the new business plan and instructional leadership (i.e. senior leaders creating an environment for instructional leadership on the craft of teaching).
- 6.6. Year 9 and 10 Deaf students won the National Boss Unleashed award.
- 6.7. Shenton students were runners up in the British Parliamentary Debating final.
- 6.8. Presentation Ceremony for Yr 12 students was very successful.
- 6.9. Minister Ellery visited the school recently,

7. School Board Report

Jenny Hart provided an update from the last Board meeting. A lot of the Board meeting involved Brett Hunt going through College review (Attachment 1). Jenny noted the Board felt a strength of the report was that the College had done its own initial self-assessment that was validated by the external reviewers and which identified opportunities for improvements in the final report.

Also 2 new community representatives attended their first Board meeting.

8. P&C President's Report

Adrian noted he participated in the external College review and also the Year 12 awards night. The P&C funded some of the awards.

9. Treasurers Report**9.1. Treasurers Report December 2019**

Nick stated since we last met there was no additional P&C income. There is \$51k in the bank. Nick has made suggestions on what to spend this on, refer to Item 9.5. Contributions received to date are at 75%.

The Treasures report was accepted by Jenny; Seconded by Danielle Desforges. Report approved.

9.2. 2019 Actuals vs Budget - noted**9.3. Shenton P&C Bank Transaction Summary – not tabled this meeting****9.4. P&C 2018 final management letter, financials and audit invoice #54556 approval**

Nick stated that the main finding from the auditor was that P&C minutes could be more clear on invoice and cheque numbers.

9.5. Shenton P&C financial plan 2019-20**9.5.1. Approval of Audit invoice and Alumni \$50k**

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Nick moved to approve the audit invoice #54556. Motion approved by Danielle Desforges and Seconded by Jenny. (Cheque # 447)

Nick provided an overview of the P&C financial plan. Nick recommended that the P&C consider the following budgeted funding. This is based on a projected collection of \$252,000 (~ 70% contribution):

- o 2020 expenditure:
 - o Student safety, health and wellbeing = \$113,000
 - o Clubs and camps = \$37,000
 - o Equipment and facilities = \$37,000
 - o Uniform shop = \$30,000
 - o Awards and recognition = \$7,500
- o 2019 expenditure: Shenton College Alumni \$50,000

Nick stated an additional \$25,000 buffer sits outside the above categories.

Mike stated he thought the proposal was well thought out, reflected community values and provided the College certainty for planning.

Nick moved the P&C support the proposed budget funding for 2019 and 2020. This was seconded by Justine. It was also voted on and approved unanimously. This will result in a cheque for \$50,000 for Alumni funding (Cheque 448).

10. Friends of Music Report

10.1. FOMS Treasurer Report

Nick noted the October report.

11. Friends of Shenton Alumni Report – refer to Item 6.2.

12. General Business

12.1. Skin cancer prevention discussion - Piers Larcombe – *item carried over to next meeting when Piers is able to attend.*

12.2. The Resilience Project – Danielle Desforges stated this was an Australian based organisation that was promoting mental health and well-being. Mike stated he was aware of this organisation and would have another look to find out more, especially for examples of W.A. schools that have implemented this program with success. Mike noted the College already had adopted the Act, Belong, Commit banner and has initiatives embedded with Shenton College values (e.g., clubs; sporting events etc).



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13. Next Meeting Dates.

- 13.1. Term 1 2020 – the next meetings will be 20th February; 26th March (AGM)
- 13.2. All meetings will commence at 7pm, in Boardroom, Main Admin

Meeting Ended @ 8:36pm

ACTION ITEMS FROM THIS MEETING

Mike Morgan	Arrange a meeting with Indigenous representatives with P&C Executive in 2020.
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I note these minutes have been accepted and seconded by the P&C Committee.

A handwritten signature in black ink, appearing to read 'Adrian Barich', written in a cursive style.

Adrian Barich
President
Shenton College P&C
4th December 2019