

Shenton College Board

MINUTES	Shenton Board
DATE	Monday 13th May 2019
TIME	4.30PM - 6.00PM
LOCATION	Boardroom, Main Administration
Chairperson	Mal Cooke
Apologies	Dianne Firkin
Present	Michael Morgan, Chris Hill, Barbara Goldflam, Bree Hansen, Jenny Hart, Mal Cooke, Christine Pascott, Helen Anderson, Lesley McDuff, Susan McIntosh, Professor Peter Dean, Bahira Farrag, Jackson O'Keeffe

2019 Board Meeting dates

<i>Term 1</i>	<i>Week 3</i>	<i>Monday 18 February</i>
<i>Term 1</i>	<i>Week 8</i>	<i>Monday 25 March</i>
<i>Term 2</i>	<i>Week 3</i>	<i>Monday 13 May</i>
<i>Term 2</i>	<i>Week 8</i>	Monday 17 June ANNUAL PUBLIC MEETING , 5pm to 6.30pm, Shenton Auditorium
<i>Term 3</i>	<i>Week 3</i>	<i>Monday 5 August</i>
<i>Term 3</i>	<i>Week 8</i>	<i>Monday 9 September</i>
<i>Term 4</i>	<i>Week 3</i>	<i>Monday 28 October</i>
<i>Term 4</i>	<i>Week 8</i>	<i>Monday 2 December</i>

	Led by :	Supporting Documents
1.0 Minutes		
1.0 Minutes of previous meeting: - minutes of previous meeting accepted Moved : Mal Cooke Seconded : Michael Morgan Signed :	Mal Cooke	<<Shenton College Board minutes 25 March 2019.docx>>
2.0 Announcements		

3.0 Strategic		
<ul style="list-style-type: none"> ○ Leading teachers to create learning environments that maximise growth for all students (linked with Business plan objective of Connected Teachers) <ul style="list-style-type: none"> • See attachment, Principal to discuss • Each strategy discussed, Green indicates achieved, Amber indicates in progress, not yet achieved fully. • Board would like to express their appreciation and support to the High Quality Teaching with College. • Classroom Management Strategy showing amber as not all beginning teachers have yet undertaken. • SAMR model is used to make assessments around the use of technology in the classroom. Survey to be undertaken by College to teaching staff on ways technology is being used in their classroom. Feedback of results to the Board ○ 2018 evaluation: <ul style="list-style-type: none"> • Data points (academic and culture) • Lessons learned/ mistakes/ failures/ wins • Revised priorities • Preparedness for external evaluations 	Michael Morgan	<<CONNECTED TEACHERS.pdf>>
4.0 Compliance		
<ul style="list-style-type: none"> ○ Shenton College 2018 Annual Report <ul style="list-style-type: none"> • Annual report (in DRAFT) • Finalised version due Monday 13th May 2019 from Designers. • Final editing discussions took place • Comments made by Board to be taken back to designers • Final version signed off by Board 29 May 2019 <p><u>Motion</u> : Ratification of the 2018 Annual Report as presented to the Board</p> <p>Moved : Michael Morgan Seconded : Barbara Goldflam Signed : Michael Morgan</p> ○ 2018 Fund Agreement and Delivery & Performance Agreement To be noted and signed by Board Chair Signed by Mal Cooke 	Chris Hill	<<SHEXXX Shenton College Annual Report 2018 V2.pdf>> <<2018 Financial Summary for annual Report.pdf>>

<ul style="list-style-type: none"> ○ Questions arising from written reports below from Principal update: Global discussions M/S, LSS, US, P&C, Finance, Students <i>(for discussion)</i> 		
<p><u>Finance report</u> - discussed and tabled</p> <ul style="list-style-type: none"> • See attachment • 66% revenue collected to date • Families are using COMPASS more when making contribution payments • Increase in number of families requesting to pay by instalments 	Susan McIntosh	<<Financial Summary Autoload 30 April 2019.pdf>>
<p><u>Principal report</u></p> <ul style="list-style-type: none"> • University endorsed programs for Shenton - ECU • Learning Links, UWA • Duty of care policy and Excursions procedures - implications to Shenton students and staff • School development Day structure Term 2 - Focus on Business Plan, Engaged Leaders, Connected Teachers, Successful students/Powerful Learners <i>Next Level - Exploring what it means (and takes) to be a school leader</i> <i>Education programs for students with Schools Resourcing Funding · Individual Education Programs · SEN Reporting to Parents · Education Assistants in our classrooms</i> <i>Professional Learning Communities</i> <i>Leveraging our Digital Infrastructure: Next Gen Lib Guides</i> <i>Leading from the Middle—The skills and mindset to be an outstanding middle leader</i> • This ran well and was well received by the Staff in attendance • Open meeting - Present Annual report data Monday 17 June 2019, 5pm 	Michael Morgan	
<p><u>P&C Report</u> - discussed and tabled</p>	Jenny Hart	
<p><u>Executive team report</u> - discussed and tabled</p>	Michael Morgan	
<p><u>Head Boy/Girl report</u> - discussed and tabled</p>	<p>Jackson O'Keeffe</p> <p>Bahira Farrag</p>	

<p>5.0 Board Renewal</p>		
<ul style="list-style-type: none"> ○ <u>Carried Forward items from meeting held Monday 25 March 2019</u> <i>Refer to Board Chair email communication to Board members on 8 May 2019</i> ○ Schedule formation of committees/working groups (for discussion) <ul style="list-style-type: none"> ● Michael Morgan would like to see an invited community member added to the Board - ex Shenton student ● Action point to be revisited later in year ○ Board skills needed <p>3. Board evaluation output</p>		<p><<Shenton Board - next week's meeting.msg>></p>
<ul style="list-style-type: none"> ○ Identify intentions/preferred further terms of existing elected parent members, so that we can stagger appointments/elections <ul style="list-style-type: none"> ● Two parent representative positions will be available shortly. ● Email to parent / guardian community looking for nominations ● Nominee statement to be provided by beginning of Term 3 2019 ● Chris Hill to coordinate. ○ Update on scheduled staff elections – final meeting of existing elected staff <ul style="list-style-type: none"> ● There were 8 staff candidates ● 118 staff voted ● 3 positions allocated ● New staff representatives are - Adam Pengelly, Kristy Watson and Barbara Goldflam ● New staff representation tenure begins Term 2, week 8 2019. ○ Discuss possible community representative candidates <ul style="list-style-type: none"> ● Considerations from existing parent network, parent nominations ○ Approve communication to seek community representative nominees and process to evaluate nominees 	<p>Michael Morgan</p>	

7.0 Business Arising

Raised by	Time	Agenda item	Led by:	Supporting documents
Next Meeting : Monday 17 JUNE 2019 OPEN PUBLIC MEETING				
Time : 5pm to 6.30pm				
Venue : Main Administration, Boardroom				