

## Shenton College Board

<b>MINUTES</b>	Shenton Board
<b>DATE</b>	<b>Monday 25 March 2019</b>
<b>TIME</b>	4.30PM - 6.00PM
<b>LOCATION</b>	Boardroom, Main Administration
<b>Chairperson</b>	Mal Cooke
<b>Apologies</b>	
<b>Present</b>	Michael Morgan, Christopher Hill, Barbara Goldflam, Bree Hansen, Jenny Hart, Mal Cooke, Christine Pascott, Helen Anderson, Lesley McDuff, Dianne Firkin, Peter Dean, Bahira Farrag, Jackson O'Keeffe

### 2019 Board Meeting dates

<i>Term 1</i>	<i>Week 3</i>	<i>Monday 18 February</i>
<i>Term 1</i>	<i>Week 8</i>	<i>Monday 25 March</i>
<i>Term 2</i>	<i>Week 3</i>	<i>Monday 13 May</i>
<i>Term 2</i>	<i>Week 8</i>	<b>Monday 17 June ANNUAL PUBLIC MEETING , 5pm to 6.30pm, Shenton Auditorium</b>
<i>Term 3</i>	<i>Week 3</i>	<i>Monday 5 August</i>
<i>Term 3</i>	<i>Week 8</i>	<i>Monday 9 September</i>
<i>Term 4</i>	<i>Week 3</i>	<i>Monday 28 October</i>
<i>Term 4</i>	<i>Week 8</i>	<i>Monday 2 December</i>

	<b>Led by :</b>	<b>Supporting Documents</b>
<b>1.0 Minutes</b>		
<b>1.0 Minutes of previous meeting:</b> - minutes of previous meeting accepted  <b>Moved : Mal Cooke</b> <b>Seconded : Michael Morgan</b> <b>Signed :</b>	Mal Cooke	<<Shenton College Board minutes 18 Feb 19.docx>>
<b>2.0 Announcements</b>		
Welcome to Professor Peter J Dean, Pro-Vice Chancellor (Education) UWA to the Board.		
<b>3.0 Strategic</b>		

<ul style="list-style-type: none"> <li>• <b>Enhancing community relationships (primary schools, tertiary, sporting, employer/industry groups, political, media ....) For discussion</b></li> <li>• The following points, questions were raised by the Board <i>What partnerships might we think are worth fostering ? How do we see Shenton fitting into the community ? UWA / Shenton student connection : Rowing program - good way to have the UWA students interact with Shenton students, create links</i>  <i>Alumni development - a way of engaging alumni, invite volunteers onto the school. Alumni - Increase levels of engagement. Involve them in your programs. Maintain a sense of connection. Career Mentoring program - education on the type of careers that are available. UWA students coming in to mentor Year 9/10's, on career counselling.</i>  <i>Engagement with our community - for our minority groups, visible connections.</i></li> </ul>		
<b>4.0 Compliance</b>		
<ul style="list-style-type: none"> <li>• <b>Settle annual report - Chris Hill to present data</b></li> <li>• Introduction to the Board in its draft form of the Annual report.</li> <li>• These targets were set in the 2020 Business Plan</li> <li>• Each target was discussed in depth.</li> <li>• Target 2 - data not yet released. Budget figures will be released by Department Tuesday 26th March.</li> <li>• Board to be kept updated with any additional data chunks</li> <li>• Next draft will be circulated to the Board as soon as available.</li> <li>• <b>Board effectiveness evaluation (for discussion)</b> <i>Carried forward</i></li> <li>• <b>Questions arising from written reports from Principal update: Global discussions M/S, LSS, US, P&amp;C, Finance, Students (for discussion)</b></li> <li>• <b><u>Principal report</u></b> - communicated already via email</li> <li>• <i>Leadership Schools Advisory Group</i> M Morgan has been asked to participate on this leadership group.</li> </ul>		<p>&lt;&lt;Data based on Business Plan Targets.docx&gt;&gt;</p> <p>&lt;&lt;Executive report 25 March 2019.docx&gt;&gt;</p> <p>&lt;&lt;P&amp;C report March 2019.docx&gt;&gt;</p> <p>&lt;&lt;Student Council Report 18.03.19.docx&gt;&gt;</p> <p>&lt;&lt;Financial Summary Autoload 13 March 2019.pdf&gt;&gt;</p>

<ul style="list-style-type: none"> <li>• <i>Middle Leadership Focus Group</i> As a result of feedback a group has been set up amongst aspiring leaders in Shenton. Run by M Morgan Using strategies reported on by M Morgan</li> <li>• <i>GONSKI 2.0 report attached</i></li> <li>• <i>Calendar requests by Learning Area</i></li> </ul> <p><b><u>Finance</u></b></p> <ul style="list-style-type: none"> <li>• 2019 school budget will be received from the Department of Education tomorrow, Tuesday 26th March 2019</li> <li>• New funding arrangements have been brought in by the Department.</li> </ul> <p><b><u>Student report</u></b> - written report attached below</p> <p><b><u>P&amp;C Report</u></b> - written report attached below</p> <p><b><u>Executive team report</u></b> - written report attached below</p>		
<b>5.0 Board Renewal</b>		
<ul style="list-style-type: none"> <li>• <b>Settle skills matrix and agree steps to locate candidates</b> (<i>for decision</i>)</li> <li>• Mal Cooke will email completed version to Board, with thoughts</li> <li>• Looking ahead to 2020, what skills are we looking at ?</li> <li>• <b>Schedule formation of working groups</b> (<i>for discussion</i>)</li> <li>• Carry forward to next meeting</li> <li>• <b>Settle staff and parent election timetable</b> (<i>for decision</i>)</li> <li>• <u>Staff elections</u></li> <li>• The last meeting of current staff will be meeting 1, Term 2.</li> <li>• Staff elections to take place before meeting 2, Term 2</li> <li>• <u>Parent elections</u> - to take place between Term 3, meeting 1 and meeting 2 (sitting on Board at this date)</li> <li>• Community representative - how can we identify this ? Carry forward to next meeting</li> </ul>		

## 7.0 Business Arising

Raised by	Time	Agenda item	Led by:	Supporting documents
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<b>Next Meeting : Monday 13 May 2019</b>				
<b>Time : 4.30pm to 6pm</b>				
<b>Venue : Main Administration, Boardroom</b>				

# Student Council Report

*Bahira & Jackson*

## **Charity Day:**

- Sustainability - Art competition
- Inclusivity - Wheelchair Basketball
- Community - Charity quiz
  
- Sustainability's re-chosen charity (*Conservation Council of WA*)
- Student feedback

**Whole Student Council Meeting was held on Thursday 14th.**

## **Portfolio Reports:**

- Sustainability
  - Beach Clean up for Clean Up Australia Day
  - ATAR pathway guide
  
- Inclusivity
  - Harmony Week - Google Survey, presented on Charity Day
    - "What it is that makes you feel welcomed"
  - Keeping Up With Perth project where they share the exciting events occurring in our city on Compass
  - NAIDOC Week, which celebrates the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.
  
- Community
  - Letters to the new students in Y9-12
  - Year 7 Easter Egg Hunt
  - Year 6 Induction

## **Other Plans:**

- HBF Run for a Reason 'Shenton Difference' Team
- Humans of Shenton: recognising Shenton students' and teachers' talents and passions

## **P&C Report, March 2019**

- The P&C had their first meeting on 21 February, 2019.
- The Friends of Shenton Alumni project is gaining momentum, with the P&C increasing funding for an administrator/promotions person to \$15,000 which aims to cover a 0.2 FTE position.
- This person would help with the setup of the database, as well as promoting the Alumni and its events.
- The school is assisting with the recruitment of this person.

## **Executive Team written reports – for Board meeting Monday 25<sup>th</sup> March 2019**

### **Middle School – Years 7/8**

#### *Social Engagement*

- We held two very successful Middle School Movie Nights. Very high levels of attendance.
- Camps coming up in Week 9 – three separate camps in pairs of communities at Ern Halliday, Hillarys. Move to Big Days Out and Big Days In in 2020.

#### *NAPLAN*

2018 data shows consistent patterns re areas requiring additional attention:

- We benefitted from encouraging staff to become NAPLAN writing markers – this has provided invaluable feedback for the broader staff. We have more staff applying for the 2019 NAPLAN cycle.
- Reading – information and persuasive texts
- Reading requirements of numeracy test also significant – evident in data
- Whilst the Year 7s performed very well in Reading, we identified the same areas for improvement as Year 9 – the data is consistent across cohorts
- Numeracy results are also impacted by reading – students performed better in numbers-based questions than they did in text-based numeracy questions e.g. If Sarah and her five friends catch a bus for 36 kilometres etc.
- We have developed, and are implementing, a comprehensive plan to support a cross-curricular approach to reading, student capacity to engage with information and persuasive texts, and student confidence in navigating the online environment

#### Examples of Reading data:

Year 9: 605 and below (Band 7 and below)

- Lowest performing 10 questions – all relate to information texts or persuasive texts

Year 9: 871-634 (Bands 9-10)

- Substrand – *Interpreting, analysing and evaluating* (8 out of 10 lowest scoring questions)
- Band 9 questions below 45% relate primarily to information or persuasive texts

Year 9: 530-581 (Band 7)

- Persuasive device in an advertisement
- Opinion on a poster
- Writer's focus in a section of an information text
- Links information across paragraphs in an information text
- Reader positioning – persuasive text
- Directly stated information in an advertisement
- Supporting evidence in a transcript

#### *Mathematics*

Vicky Kennard, a Schools Outreach Officer, CHOOSEMATHS from Australian Mathematical Sciences Institute, is supporting our Middle School teachers with:

- Maths investigations - both how to teach investigations and assessing investigations in Year 8.
- Differentiating the curriculum for our high end students without accelerating into the next year.

Vicky will be supporting us for the rest of 2019 and has visited the College and provided feedback on lessons, and engaged in 1:1 planning with selected Maths staff. These staff have then shared with the rest of the MS Maths staff in the afterschool meetings. Vicky will be visiting each term for a day or two to continue that support.

### **Lower Senior – Years 9/10**

The Focus in the Lower Senior School in Term One has been on the following areas:

- Supporting the transition of new students into the College - 25 new enrolments into Y9; 21 into Y10
- Transition of existing students as they move into a new part of the College in Y9 and a new context in Y10 – induction of two new Year Leaders, 30+ case conferences and formal parent meetings for students who need additional support in managing those changes.
- OLNA – Writing in a three day window of Wk5 (166 students in 7 sessions plus 2 catch-up sessions) Reading in Wk6 (92 students in 6 sessions plus 2 catch-ups) Numeracy in Wk8 (87 students in 6 sessions plus 2 catch-ups)
- Y10 Access program initiative – 16 students in the initial group, fast-track vocational pathways, links with industry trainers and work experience. First group of 4 students out completing Cert II in Construction for 12 weeks, started this week.
- Preparation for NAPLAN testing schedule in Term 2, alongside KW and the Middle School

### **Upper Senior – Years 11/12**

- Students have as a whole settled into their courses for the year
- The parent reporting evening was very successful in the new HUB and we have had a lot of positive feedback in regards to this
- We moved to Compass for the first time for our online booking system for the parent/Teacher interviews and have had some positive feedback from parents
- We are in the process of meeting with those students in years 11&12 who received 3 of more 4 or 5's on their interim reports. We have noticed that there are less of these than in previous years. This is an indication that we are getting it right with our recommended prerequisites and counselling procedures
- The deregistration of VETiS has been handled exceptionally well by our Vocational Pathways Coordinator, Leone Scott. Leone has spent a large amount of time sourcing the best possible replacement RTO's to auspice our current certificates rather than just go with the recommendation of TAFE. This means our students should not be disadvantaged and could continue working towards these Certificates. New agreements are now in place for all of our certificates.
- A Syllabus Audit has been completed for the following three general courses: General Design (Photography), General Health Studies, General Materials Design and Technology (Metal). Feedback was only a small revision was needed with one of these courses