

Shenton College Board Minutes

Minutes	Shenton Board
DATE	Monday 22 October 2018
TIME	4.30PM - 6.00PM:
LOCATION	Boardroom
Chairperson	Mal Cooke
Apologies	Nicole Martin, Adam Pengelly, Zoe Abercromby,
Present	Mal Cooke, Michael Morgan, Christine Pascott, Kent Anderson, Helen Anderson, Kristy Watson, Bahira Farrag, Jackson O'Keefe, Michael Tonkin, Jenny Hart, Barbara Goldflam, Bree Hansen, Christopher Hill, Dianne Firkin, Lesley McDuff, Kelvin Fewings

2018 Board Meeting dates

<i>Term 1</i>	<i>Week 3</i>	<i>Monday 12 February</i>
<i>Term 1</i>	<i>Week 8</i>	<i>Monday 19 March</i>
<i>Term 2</i>	<i>Week 3</i>	<i>Monday 14 May</i>
<i>Term 2</i>	<i>Week 8</i>	<i>Monday 18 June</i>
<i>Term 3</i>	<i>Week 3</i>	<i>Monday 30 July</i>
<i>Term 3</i>	<i>Week 8</i>	<i>Monday 3 September</i>
<i>Term 4</i>	<i>Week 3</i>	<i>Monday 22 October</i>
<i>Term 4</i>	<i>Week 8</i>	<i>Monday 26 November</i>

	Led by :	Supporting Documents
1.0 Minutes		
1.0 Minutes of previous meeting: - minutes of previous meeting accepted Moved : Mal Cooke Seconded : Michael Morgan Signed : MAL COOKE	Mal Cooke	<<Term3, week 8 2018 minutes.docx>>
2.0 Announcements		
2.0 Welcome to the Head Boy and Head Girl for 2019 <ul style="list-style-type: none"> Mal welcomed the 2019 Head boy and Head girl Jackson and Bahira to their first Board meeting. 	Mal Cooke	

<ul style="list-style-type: none"> • Kelvin Fewings, Head Boy for 2018 thanked the Board for the opportunity to sit on the Board in 2018 and for the incredible experience that he and Zoe were fortunate to have. Kelvin wished Jackson and Bahira all the best in their new roles. • The Board thanked Kelvin and Zoe for all their contribution and input into the 2018 meetings. 		
3.0 Business Arising		
3.0		
4.0 Strategic Decisions		
<p>4.0 Draft Terms of Reference and Board Paper composition Mal Cooke briefed and summarized the new Head Boy and Girl the background to how the current models have come to fruition for discussion at this meeting.</p> <ul style="list-style-type: none"> • Updated Draft Terms of reference • Board Paper composition options October 2018 Option 1 – Minimal change model Option 2 – Refreshed Model The two options were opened up to the Group for discussion. <p><u>Option 2 is the more favourable model agreed on by the Board.</u></p> <p>Terms of reference amendments required:</p> <p>4.8 No alteration required</p> <p>6.3 Number of Board members will be 13.</p> <p>6.5</p> <ul style="list-style-type: none"> (ii) 3 staff of school in addition to principal (iv) add 'if applicable' to beginning of sentence. <p>Move the section to be included as one of bullet points under (i)</p> <p>6.9 No alteration required</p>		<p><<Draft Terms of Reference (clean) Shenton College.doc>></p> <p><<Board paper Composition options October 2018.docx>></p>

<p>Ratification : The Shenton College Board resolves to replace the school board constitution with the attached Terms of reference</p> <p>Unanimous vote Moved - Mal Cooke Seconded - Kristy Watson</p>		
<p>5.0 Strategic Discussions</p>		
<p>5.0</p>		
<p>6.0 Report</p>		
<p>6.0 Finance Committee</p> <ul style="list-style-type: none"> • Proposed Subject Charges/Changes 2019 and Proposed Learning Opportunities 2019 <p>Dianne spoke to the proposed subject charges/changes for 2019 and the Proposed Learning Opportunities Cost Centre Mgrs and MCS work together to work out costs to run course. Any increases in charges are highlighted in red, reductions in blue. New courses added in red. Increased costs were expanded upon Page 13 of subject charges/changes 2019 - Michael Morgan spoke to the new courses that were being offered to Year 10 – called the Year 10 Access Program</p> <p>Resolution : The Board accepts the Finance Committee Report</p> <p><u>Motion</u> : to approve Proposed subject charges / changes for 2019</p> <p>Moved : Mal Cooke Seconded: Michael Tonkin</p> <p><u>Motion</u> : to approve Proposed Learning Opportunities - 2019</p>	<p>Dianne Firkin</p>	<p><<Financial Summary Autoload 14 September 2018.pdf>></p>

<p>Moved: Kent Anderson Seconded : Barbara Goldflam</p>		
<p>6.1 Principal</p> <ul style="list-style-type: none"> • Building update – move to next meeting At present, handover deadline is looking to be 21 December 2018 • Gonski PoTY award funded PD with Professor Masters - approval required Principal of Year funds to be used to attend the funded Professional Development in Melbourne. No cost to the School. <u>Supported by Board.</u> • Inaugural Vice Chancellors dinner presentation by principal on structure of learning Mike has been Invited to attend and present on a panel there • John Laing Award : Principal Australia Institute WASSEA Finalists came from Public schools, Independent, Private and Catholic schools. Michael Morgan won the John Laing Award for his contribution to Professional learning and the development of leadership. • Student Leader update Shenton conducted review of student leadership. Student voice on charity day. Feedback to be provided at next meeting • Leadership Symposium- requiring approval Focus is on Strategic planning in teams. Revisit the Business Plan <u>Supported by the Board</u> • Student Diary Y9-12 - requiring approval Current diary is not being utilised by students in senior years. Other forms of diary keeping is being used by students in its place. 	<p>Michael Morgan</p>	

<p>Proposal was taken to Senior Leadership meeting in Term 4 week 3 to no longer provide diaries in Y9-12. Shenton will continue to provide student diaries to Y7/8 students only.</p> <p>Resolution: The Board accepts the Principal's Report</p>		
<p>6.2 Student Council Report (Head Boy/Girl)</p> <ul style="list-style-type: none"> • Portfolios Decision made to reduce portfolios from 4 to 3 - Sustainability, Community, Inclusivity <p>In summary, the focus will be;</p> <ul style="list-style-type: none"> • Community – build connections with outside communities, Alumni, Universities • Inclusivity – minority groups, increase representation, voice for them • Sustainability – sustaining the culture of Shenton <p>Each portfolio will have its own charity attached to it Year 12 student representative in each portfolio 3 student representatives for each portfolio with the exception of community which will have 4.</p> <p>Each student rep represents yr7/8, yr9/10, yr11 Allows younger years to have a voice with the help of the Year 12 mentor</p> <p>Resolution: The Board accepts the Student Council Report</p>	<p>Jackson O'Keefe</p> <p>Bahira Farrag</p>	
<p>6.3 P & C Report</p> <ul style="list-style-type: none"> • Decision made to continue with the P&C Homework club up to and including week 4 <p>Resolution: The Board accepts the P&C Report</p>	<p>Jenny Hart</p>	
<p>6.4 Executive Report</p> <p><u>School Climate Survey - SOCS & WHITS</u></p>		

<ul style="list-style-type: none"> ○ Full analysis to be presented by Chris Hill to the Board. ○ Documentation to follow <p>Carry forward to next meeting</p> <p>Resolution: The Board accepts the Executive Report</p>	Chris Hill	
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7.0 Business Arising

Raised by	Time	Agenda item	Led by:	Supporting documents
Next Meeting : Monday 26 November 2018				
Time : 4.30 to 6pm				
Venue : Boardroom				