

## Shenton College Board Minutes

<b>MINUTES</b>	Shenton Board
<b>DATE</b>	<b>Monday, 14 MAY 2018</b>
<b>TIME</b>	4.30PM - 6.00PM:
<b>LOCATION</b>	Boardroom
<b>Chairperson</b>	Mal Cooke
<b>Apologies</b>	Christine Pascott, Kristy Watson
<b>Present</b>	Mal Cooke, Michael Morgan, Barbara Goldflam, Christopher Hill, Kent Anderson, Zoe Abercromby, Adam Pengelly, Bree Hansen, Helen Anderson, Jenny Hart, Kelvin Hewings, Michael Tonkin,

### 2018 Board Meeting dates

<i>Term 1</i>	<i>Week 3</i>	<i>Monday 12 February</i>
<i>Term 1</i>	<i>Week 8</i>	<i>Monday 19 March</i>
<i>Term 2</i>	<i>Week 3</i>	<i>Monday 14 May</i>
<i>Term 2</i>	<i>Week 8</i>	<i>Monday 18 June</i>
<i>Term 3</i>	<i>Week 3</i>	<i>Monday 30 July</i>
<i>Term 3</i>	<i>Week 8</i>	<i>Monday 3 September</i>
<i>Term 4</i>	<i>Week 3</i>	<i>Monday 22 October</i>
<i>Term 4</i>	<i>Week 8</i>	<i>Monday 26 November</i>

	<b>Led by:</b>	<b>Supporting Documents</b>
<b>1.0 Minutes</b>		
<b>1.0 Minutes of previous meeting:</b> - minutes of previous meeting accepted <b>Signed : Mal Cooke</b>  <b>Moved : Mal Cooke</b> <b>Seconded : Michael Tonkin</b>		<<Term1, week 3 2018 minutes.docx>>
<b>2.0 Announcements</b>		
<b>2.0</b>		
<b>3.0 Business Arising</b>		
<b>3.0 Training modules on Department website –</b> <ul style="list-style-type: none"> <li>○ Mal Cooke encouraged the Board to access these modules as they are a very worthwhile tool.</li> </ul>		

<p><b>3.1 Open Public meeting</b></p> <ul style="list-style-type: none"> <li>○ Positive parent feedback received</li> <li>○ Good to have the local member of parliament present</li> </ul>		
<b>4.0 Strategic Decisions</b>		
<b>4.0</b>		
<b>5.0 Strategic Discussions</b>		
<p><b>5.0 Shenton College Annual Report</b></p> <ul style="list-style-type: none"> <li>• <b>2017 Annual Report</b> (emailed previously)</li> </ul> <p>Mr Morgan spoke on how this is the first time that Shenton are reporting against the new Business Plan and also the first time it has been taken to the Board for layout and content discussion</p> <p>Focus of the exercise is to review the Annual Report, be compliant and to showcase Shenton students Main comments/changes that were identified from the group</p> <ul style="list-style-type: none"> <li>○ Consent to be sought from all students whose photographs are to be used on Annual report</li> <li>○ Board chair and Principal to co-sign the statement on Page 1</li> <li>○ Caption underneath the photographs</li> <li>○ Formatting of table data to be clearer</li> <li>○ Ensure consistency in wording throughout document</li> <li>○ PIVOT Heatmap – include Areas of strength and Areas for development, replace map with a table, remove Pivot heatmap reference</li> <li>○ No parent surveys. This will be addressed moving forward</li> <li>○ Financial Summary page – add year 2017 and expand narrative</li> </ul> <p><b><u>Motion</u> : Ratification of the 2017 Annual Report as presented to the Board</b></p> <p><b>Moved : Mal Cooke</b>  <b>Seconded : Helen Anderson</b>  <b>Signed : Mal Cooke</b></p>		
<b>6.0 Reports</b>		
<b>6.0 Finance Committee</b>	<b>D Firkin</b>	<<Financial Summary

<ul style="list-style-type: none"> <li>• <b>Financial Summary</b> As at 10 May 2018, <ul style="list-style-type: none"> <li>○ 58.3% of Revenue has been collected</li> <li>○ Over 50% of P&amp;C contributions have been collected to date</li> <li>○ 30% of budget has been spent to date. The forecast variance is still positive.</li> <li>○ Dianne Firkin and Michael Morgan are working on collection on unpaid contributions. Procedures are in place and have been implemented</li> </ul> </li> </ul> <p><b>Resolution : The Board accepts the Finance Committee Report</b></p> <ul style="list-style-type: none"> <li>• <b>Funding Agreement for Schools 2018</b> <ul style="list-style-type: none"> <li>○ Noted and signed by Principal, Michael Morgan and Board Chair, Mal Cooke</li> </ul> </li> </ul>		<p>Autoload 10 May 2018.pdf&gt;&gt;</p> <p>&lt;&lt;Funding Agreement for Schools 2018.pdf&gt;&gt;</p> <p>&lt;&lt;Delivery &amp; Performance Agreement FINAL 2017 to END DATE 31 Dec 2019.pdf&gt;&gt;</p>
<p><b>6.1 Principal</b></p> <ul style="list-style-type: none"> <li>○ Principal to attend Snow Tour in July school holidays which has already been presented and agreed through at the Finance meeting.</li> <li>○ \$500 from Mr Morgan's 'Principal of the Year' funds will be allocated towards the Snow Tour costs</li> </ul> <p><b>Resolution: The Board accepts the Principal's Report</b></p>	<p><b>M Morgan</b></p>	
<p><b>6.2 Student Council Report (Head Boy/Girl)</b></p> <ul style="list-style-type: none"> <li>○ Year 9 and Year 10 student councillors will be asked to step up during the Year 11 and 12 exams. The Head boy and Head girl will be attending the Student Councillor meetings for these groups.</li> </ul> <p><b>Resolution: The Board accepts the Student Council Report</b></p>		
<p><b>6.3 P &amp; C Report</b></p> <ul style="list-style-type: none"> <li>○ AGM took place at the first meeting of the year – a New Executive was formed</li> <li>○ Parent attendance has been positive for the first two meetings of the year, approx. 30 – 35 people each time</li> <li>○ 2 new sub-committees have been created – Friends Of Shenton and Communications sub committees</li> <li>○ Homework club to be trialled for 10 weeks, beginning in Week 4 of Term 2. This will go to the next P&amp;C meeting on Wednesday 16<sup>th</sup> May for ratification</li> </ul> <p><b>Resolution: The Board accepts the P&amp;C Report</b></p>	<p><b>J Hart</b></p>	

<b>6.4 Executive Report</b>		
<b>Resolution: The Board accepts the Executive Report</b>		

### 7.0 Business Arising

<b>Raised by</b>	<b>Time</b>	<b>Agenda item</b>	<b>Led by:</b>	<b>Supporting documents</b>
<p><b>Next Meeting : Monday 18 June 2018</b>  Items for discussion  <b>Constitutional restructure , Board restructure</b></p> <ul style="list-style-type: none"> <li>• Read Gonski in preparation</li> <li>• What composition of people should be round the table</li> <li>• Continuity of Board, rebalance</li> </ul> <p><b>Board member biographies</b></p> <ul style="list-style-type: none"> <li>• Chris Hill to summarise candidate statements,</li> <li>• will be published on the website</li> </ul>				
<b>Time</b> : 4.30 to 6pm				
<b>Venue</b> : Boardroom				