SHENTON COLLEGE BOARD MEETING MINUTES

Date: Monday, 13 June 2016
Venue/Time: Board Room - 4.30pm
Present: Roger Castle, Michael Morgan, Bill Marchbank, Chris Hill, Prof Alan Dench, Daniel Eigmann, Andrew Stanbury, Simon Davis, Iain Watt, Adam Pengelly, Iain Watt, Sue Gilchrist, Kristy Watson, Dianne Firkin, Claire Sandrock, Steve Pestana, Helen & ?
Apologies: Nicole Martin, Collene Hansen, Jenny Allanson, Ellie – Rose Rogers, Pujan Bajaria,

Agenda Items

<table>
<thead>
<tr>
<th>The following Board meeting dates have been set for 2016, 4.30–6.00pm</th>
<th>Led By</th>
<th>Action</th>
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<tbody>
<tr>
<td>Term 3 - Week 3, Monday 1 August</td>
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<td>Term 3 - Week 8, Monday 5 September</td>
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<td>Term 4 - Week 3, Monday 24 October</td>
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<td>Term 4 - Week 8, Monday 28 November</td>
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Chris Hill welcomed Steve Pestana and two colleagues from Balcatta Senior High School as observers of the meeting.

1. Minutes of previous meeting:
   Minutes of previous meeting accepted
   
2. Proposed constitutional charges regarding Board Membership:
   • Proposed Shenton College Constitution was presented by Chris Hill: Due to a review of boards undertaken in WA, Michael Morgan has been involved at a department level with the function of a board and commented on the outstanding strength of the Shenton College Board. The structure of a new board for the next 3 years needs to be competitive and innovative; be highly functional; have a strong constitution; and align with the strategic direction of the school and DOE. Tenure should be for the 3 year period of the Business Plan with members to sign a code of conduct, undergo board training and participate in electoral processes identifying member’s strengths and talents. Discussion around board members having strong financial and legal knowledge and the possibility of a trust set up to increase resources in the school. It was suggested that one of the staff representatives should not be from leadership (executive) team. Chris Hill to document changes for next Board Meeting.

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   • Moved: Roger Castle
   • Seconded: Kristy Watson
   • Unanimous

3. Financial reports:
   • The One Line Budget as at 9 June was presented
   • Salaries and contingencies remain as predicted to date
   • Voluntary Contributions collect rate for Years 7 – 10 >64%, Charges for Lower and Upper Schools are 68 – 70%
   • Effect of long service leave on salaries was discussed
   • Dianne Firkin

4. Heads of School Update:

   Sue Gilchrist – Associate Principal Middle school:
   • Students are involved in a clothes drive collection.
   • Special language events have been arranged to encourage cultural involvement of students.
   • Very successful GATE Camp was held for Years 7 & 8 together.
   • Visits to primary schools have begun. Indications are that Year 7 intake for 2017 will be higher than those of 2016.
**Kirsty Watson – Lower Senior School:**
- Year 10 Singapore Leadership Tour was very successful. Shenton College students were recognised for having the best attitude and work ethics. Credit to Bree Hansen for her presentation to other schools involved.
- Highly successful Course Counseling Expo arranged by Bree Hansen.
- Year 10 exams completed and went very well.
- Year 9 meeting held re the transition into Senior School.
- Janet Silburn-Barker and Gary Green organized Helping Hands and work with Uniting Care West to provide food and clothing donations for a woman’s refuge.
- Several staff are presenting at WASEA conference on their innovative work at Shenton College. This is an indication of the high caliber of teaching staff.

**Adam Pengelly – Associate Principal Innovation & Learning**
- GATE offers are out. Tours of the school are very popular with huge parent turnout.
- The new school website is now live. Positive reviews received. Excellent for obtaining news on school functions.
- Sustainable school shop (like Gumtree) for parents to access. Sale of uniforms under consideration which may require a 3.5% surcharge.

5. **P&C Update:**
- Request for $85,000 was unanimously accepted.
- P&C is supportive of enhancement of the oval.
- Shenton phase 2 development - strong level of support on traffic management committee. The need to liaise with other groups, such as Nedlands Council.
- Proposal to set up a fathering project where fathers and students work together on projects, for example water usage where low flow taps replace regular taps resulting in a saving of $8000. A subcommittee has been set up and hope the School Board will encourage this.
- Parents have enquired about the zip on the skirt to be positioned on the side with the addition of a pocket.

6. **Principal’s Update:**
- Head of Senior School is finalizing course selection software.
- **IPS Review:** Review should be available by the end of this term. Very positive feedback, the Review Board was very impressed with the School Board, students and staff with only a few questions regarding documentation of information. Chris thanked the School Board for their assistance with the Review Board.
- **Building and Grounds Update: Stage 2.** Friends of Shenton Bushland were invited to discuss new build plans to accommodate another 1000 students. Loss of bushland and the replacement of sewerage pipes following the utility line are likely to cause concern. Shenton College has committed approximately $1 Million for additional seating in the new sports hall; additional square meters for the Arts Arena (100sqm) and refurbishment of stage 1 Arts for Music. Music department is to move to the current Visual Arts Area which in turn is to occupy the new build.
- Chris thanked the Board for funding his trip on the highly successful Singapore Leadership Tour. Selected Year 11 students were trained as facilitators for this tour. The relationship between Shenton College and Hwa Chong Institute is very strong and this has led to Shenton College being included into the Global Learning Alliance which will meet next term.

Meeting closed 6.15pm - Date of next meeting Monday 1 August, 4.30pm – Board Room